

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION  
REGULAR MEETING**

*Minutes of February 19, 2019  
Administration Building*

The meeting was called to order at 6:00 pm with the following members present: David Bishop, Larry Jennis, Randy Cooper, Al Robinson. George Harris arrived at 6:12 and oath was administered. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Bishop announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

**CHANGES TO AGENDA:** New Business – Cortez Old Fire Station

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:** Commissioner Jennis motioned to approve consent agenda; seconded by Commissioner Cooper; motion passed unanimously. 4-0; Harris not present.

**COMMUNICATIONS:** Letter from Chief Hoyle of Cedar Hammock Fire thanking Battalion Chief Kiernan for assisting with their recent promotional review board.

**CARRIED FROM CONSENT AGENDA:** None

**OLD BUSINESS:**

- A. *Administration Building Update:* Chief Sousa stated that Oasis school's contractor has applied for the permits. It is going through the review processes. Waiting on a date for closing.

*(At this time Chairman Bishop paused Old Business B and New Business A until Commissioner Harris arrives. Continued with New Business B at this time.)*

- B. *Succession Planning:* Commissioner Jennis explained the timeline and the process that has been completed at this point for the appointment of Fire Chief. We received one response and interviewed Ben Rigney. The committee supports and recommends moving to the next process of individual interviews by the board members. He stated that he is exceptionally well qualified to be a Fire Chief. He has deep family ties to the area and is invested in our community. Commissioner Jennis stated that he personally recommends him for the position. Chairman Bishop thanked Commissioner Jennis for his time and was looking to have a motion if willing to stay internal. Commissioner Robinson stated we should have interviews first. Commissioner Cooper asked if it hurts to just talk about going outside. Commissioner Harris stated that it is premature to go outside, but premature not to go outside. Commissioner Jennis stated that the procedure states that the individual interviews would take place next, then determine if board would select candidate or go outside. Chairman Bishop stated that if the policy states that, then there is nothing to vote on and the individual interviews will take place next.

**NEW BUSINESS:**

- A. *Commissioner Honorarium:* Commissioner Harris asked if staff has looked into this. Administrative Assistant Kichar stated that the other districts are at the full \$500 except North River. They are at \$250 and \$300 for the Treasurer. Public Notice would need to be placed in newspaper and needs a super majority vote. Commissioner Harris stated that he would like to change from the current \$250 a month to \$500 a month. Commissioner Robinson stated that he could go along with whatever everyone else wants. Commissioner Jennis stated he agrees with Commissioner Robinson. Commissioner Cooper stated people who run for office should not be doing for the money, would not vote for it. Chairman Bishop stated he can see both sides. Commissioner Harris motioned to change from the current \$250 a month to \$500 a month with discussion; Commissioner Jennis seconded; discussion. Chief Sousa stated that this needs to be advertised and resolution needs to be done. Chairman Bishop stated the motion would need to be amended to advertise and go through the process. Commissioner Harris agreed to amended motion. Roll

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call was taken. Commissioner Robinson – no; Commissioner Harris – yes; Commissioner Jennis – no; Commissioner Cooper – no; Chairman Bishop – no; motion did not pass.

- B. *Operational Policies:* B.C. Rigney reported that we have been working on updating the operational policies as this was goal #7 in the Strategic Plan. A committee was formed, and most items found were in place prior to the Collective Bargaining Agreement. These items now point out to refer to the CBA. Other items were formatting and just getting all the policies standardized. BC Rigney states staff recommends approving the operational policies and allow for scrivener's errors. The administrative policies will come next. Commissioner Cooper motioned to adopt the policies as presented with scrivener's errors; seconded by Commissioner Robinson; motion passed unanimously. 4-0; Harris not present.
- C. *Collective Bargaining Agreement:* B.C. Rigney went over the important changes in the document. He stated that the members voted on Monday and Tuesday last week and the CBA passed with a vote of 24-8. Chief Sousa stated that it has been a long process. There has been a lot of give and take and he wanted to state that both sides did a great job. Recommendation is to approve CBA with scrivener's errors. Commissioner Cooper inquired about what incentive pays were removed. B.C. Rigney stated that the bike team and Haz-Mat team were removed. Chief Sousa stated that the pay was restructured for the incentives. Commissioner Harris asked if the pay is pensionable and Chief Sousa stated that yes it was. Commissioner Robinson motioned to approve the Collective Bargaining Agreement; seconded by Commissioner Harris; motion passed unanimously.
- D. *Uniform Collection Agreement:* Chief Sousa stated that this is an update on the contract with the property appraiser and tax collector. This is a boiler plate document and reviewed by our legal. Commissioner Jennis asked if there were operational changes. Chief Sousa stated it was about 3 years ago when it was changed to do tax roll electronically and the document had not been updated. Commissioner Robinson motioned to approve the Uniform Collection Agreement; seconded by Commissioner Cooper; motion passed unanimously.
- E. *Contract Services for Fire Chief/Administration:* Commissioner Harris stated that initially he kicked this around in the fall with the Chief and South Manatee Chief Gorski to see if they might be interested in providing contract services to us as an alternative to replacing the Chief and/or administration. Chief Gorski would like a letter from our board stating that Commissioner Harris has the backing of our board to at least explore. Commissioner Robinson stated that he does not think we are top heavy in our administration. Commissioner Jennis stated that he agreed and feels that our staff are very competent, and our administrative costs are very low. Commissioner Cooper stated he also agreed but doesn't mind looking into something new. Chairman Bishop stated that he does not see it as an attack on our culture and has no problem in Commissioner Harris talking to them. Commissioner Cooper motioned to authorize Commissioner Harris to meet with other fire districts to explore administrative opportunities; seconded by Commissioner Harris; Discussion followed. Commissioner Robinson stated that he feels this is a waste of time. Roll call was taken. Commissioner Jennis – no; Commissioner Cooper – yes; Commissioner Harris – yes; Commissioner Robinson – no; Chairman Bishop – yes. Motion passed 3-2.
- F. *Cortez Old Fire Station:* Commissioner Harris stated that Mary Fulford Green received correspondence concerning the old fire station. She has presented using the building for a Manatee County Fire Science Museum. This is something the entire county should look at and not just our board. This might be appropriate to be brought up at the Manatee County Fire Commissioner Association meeting. B.C. Losek stated that he has the original contract. It can't be used to make profits; if so, it would revert to the District. Chief Sousa will investigate this and Chairman Bishop stated it would be placed on next month's agenda.

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**CHIEF'S REPORT:** Chief Sousa stated that Battalion Chief Losek's retirement ceremony will be on March 27<sup>th</sup> at 11:00 a.m. at Station 1. Also, the air packs have been received and training started today. The cost was \$276,000 and we received \$106,000 from the AFG Grant. Battalion Chief Moore reported that the boat motors have been sold for \$10,700 plus the amount we received from the insurance claim brings it to approximately \$32,000. The estimate for the new motors is \$38,000 and a new jack plate for \$3,500. The goal is to have completed by the 1<sup>st</sup> of March. Commissioner Cooper asked if there was any value in the old air packs. Battalion Chief Jasinski stated possibly around \$6,000 - \$7,000.

**COMMISSIONER'S COMMENTS:** None

**NEXT MEETING:** Tuesday, March 19<sup>th</sup>, 2018 at 6:00 pm at the Administration Building.

**ADJOURNMENT:** Chairman Bishop adjourned the meeting at 7:07 pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

(Seal)

West Manatee Fire Rescue  
February 28, 2019  
Treasurers Report

**CHECKING:**

Beginning Balance	\$207,747.64
Tax Receipts	\$317,536.85
Deposits	\$178,375.36
Tax Collector Excess Fees	\$0.00
Interest Earned on Checking	\$466.81
Interest Earned on Tax Receipts	\$0.00
Transfers in	\$620,000.00
Transfers out	\$0.00
Expenditures/CD Purchases	<u>-\$528,304.88</u>
Ending Balance as of February 28, 2019	<u>\$795,821.78</u>

**IMPACT FEE FUND:**

Beginning Balance	\$41,261.53
Deposits	\$3,000.00
Expenditures/Service Charges	\$0.00
Interest earned	<u>\$39.91</u>
Ending Balance as of February 28, 2019	<u>\$44,301.44</u>

**FL CLASS ASSIGNED FUND:**

Beginning Balance	\$2,022,288.49
Deposits/Withdrawals	\$0.00
Interest earned	<u>\$4,101.20</u>
Ending Balance as of February 28, 2019	<u>\$2,026,389.69</u>

**TOTAL FUNDS AS OF February 28, 2019** \$9,486,486.57

**MONEY MARKET ACCOUNT:**

Beginning Balance	\$3,693,093.72
Deposits	\$0.00
Transfers in	\$0.00
Transfers out	-\$620,000.00
Expenditures/Service Charges	\$0.00
Interest earned	<u>\$3,318.72</u>
Ending Balance as of February 28, 2019	<u>\$3,076,412.44</u>

**UNASSIGNED FUND:**

Beginning Balance	\$789,515.10
Deposits/Withdrawals	\$0.00
Interest earned	<u>\$757.07</u>
Ending Balance as of February 28, 2019	<u>\$790,272.17</u>

**ASSIGNED FUND:**

Beginning Balance	\$2,416,617.44
Deposits/Withdrawals	\$0.00
Interest earned	<u>\$2,317.30</u>
Ending Balance as of February 28, 2019	<u>\$2,418,934.74</u>

**FL CLASS IMPACT FUND:**

Beginning Balance	\$333,677.62
Deposits/Withdrawals	\$0.00
Interest earned	<u>\$676.69</u>
Ending Balance as of February 28, 2019	<u>\$334,354.31</u>

Admin Building Loan Payoff Amount 01/31/2019	\$760,252.63
St 1 Building Loan Payoff Amount 01/31/2019	<u>\$1,381,654.67</u>
	<u>\$2,141,907.30</u>

<b>General Fixed Assets</b> 2016/2017 Audit	
Land	\$642,669.00
Construction in Process	\$0.00
Buildings & Improvements	\$5,856,611.00
Machinery & Equipment	<u>\$1,583,982.00</u>

**TOTAL** \$8,083,262.00

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	2/1/2019
User-Defined 1	First	Last	Type	First
				Last
				2/28/2019
				Last

Sorted By: Date  
 Include Trx: Reconciled, Unreconciled, Voided

\* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance				
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment	Deposit
CASH	SAVINGS ACCOUNT					\$3,076,412.44	
XFR000005268	2/4/2019	XFR	Transfer To CHECKING	Yes	CMXFR00000562	\$20,000.00	
XFR000005280	2/19/2019	XFR	Transfer To CHECKING	Yes	CMXFR00000563	\$600,000.00	
INT000005289	2/28/2019	INT	Reconciliation Adjustment	Yes	CMADJ00000987		\$3,318.72

3 Transaction(s)

CHECKING	OPERATING ACCOUNT					Current Balance	
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment	Deposit
						\$342,433.65	
IAJ000005269	2/4/2019	IAJ	Safer Grant Deposit	Yes	CMTRX00002356		\$1,595.94
XFR000005268	2/4/2019	XFR	Transfer From CASH	Yes	CMXFR00000562		\$20,000.00
39784	2/6/2019	CHK	Alan Jay Fleet Sales	Yes	PMCHK00001350	\$37,448.19	
39785	2/6/2019	CHK	Anderson York	Yes	PMCHK00001350	\$5,391.00	
39786	2/6/2019	CHK	Atlantic Relocation Systems	Yes	PMCHK00001350	\$16.65	
39787	2/6/2019	CHK	At Your	Yes	PMCHK00001350	\$583.50	
39788	2/6/2019	CHK	Bright House	Yes	PMCHK00001350	\$73.25	
39789	2/6/2019	CHK	City of Holmes Beach	Yes	PMCHK00001350	\$371.71	
39790	2/6/2019	CHK	CyberlinkASP	Yes	PMCHK00001350	\$462.60	
39791	2/6/2019	CHK	D&D Garage Doors	Yes	PMCHK00001350	\$390.00	
39792	2/6/2019	CHK	Fire Brigade	Yes	PMCHK00001350	\$135.00	
39793	2/6/2019	CHK	Holmes Beach Hardware	Yes	PMCHK00001350	\$147.60	
39794	2/6/2019	CHK	Home Depot	Yes	PMCHK00001350	\$215.11	
39795	2/6/2019	CHK	Jasinski, Rich	Yes	PMCHK00001350	\$90.00	
39796	2/6/2019	CHK	Lynch Oil Company	Yes	PMCHK00001350	\$303.57	
39797	2/6/2019	CHK	MCUD	Yes	PMCHK00001350	\$48.60	
* 39798	2/6/2019	CHK	Moore, Ryan	Yes	PMCHK00001350	\$90.00	
39799	2/6/2019	CHK	MTC Lakewood	Yes	PMCHK00001350	\$160.00	
39800	2/6/2019	CHK	Kichar Julie	Yes	PMCHK00001350	\$90.00	
39801	2/6/2019	CHK	Rigney, Ben	Yes	PMCHK00001350	\$90.00	
39802	2/6/2019	CHK	Smarsh, Inc.	Yes	PMCHK00001350	\$160.00	
39803	2/6/2019	CHK	Suncoast Professional	Yes	PMCHK00001350	\$1,145.14	
39804	2/6/2019	CHK	TECO	Yes	PMCHK00001350	\$50.19	
39805	2/6/2019	CHK	Ten-8	Yes	PMCHK00001350	\$93.50	
DAJ000005264	2/6/2019	DAJ	Roth PP 02/06/2019	Yes	CMTRX00002355	\$896.50	
DAJ000005265	2/6/2019	DAJ	401 PP 02/06/2019	Yes	CMTRX00002355	\$524.35	
DAJ000005266	2/6/2019	DAJ	457 PP 02/06/2019	Yes	CMTRX00002355	\$5,626.24	
DAJ000005267	2/6/2019	DAJ	RHS PP 02/06/2019	Yes	CMTRX00002355	\$1,165.82	
DD000000000000018893	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,450.98	
DD000000000000018894	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,345.85	
DD000000000000018895	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,424.74	
DD000000000000018896	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,844.90	
DD000000000000018897	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,962.61	
DD000000000000018898	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,101.65	
DD000000000000018899	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$767.10	
DD000000000000018900	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,201.67	
DD000000000000018901	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,867.19	
DD000000000000018902	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$2,073.81	
DD000000000000018903	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$2,067.16	
DD000000000000018904	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,889.95	
DD000000000000018905	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,690.02	
DD000000000000018906	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$2,096.83	
DD000000000000018907	2/6/2019	CHK	Payroll Check	Yes	UPRCC00000702	\$1,679.75	

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DD00000000000018908	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,015.42
DD00000000000018909	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,706.74
DD00000000000018910	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,074.01
DD00000000000018911	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,764.59
DD00000000000018912	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,974.84
DD00000000000018913	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,910.78
DD00000000000018914	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,342.14
DD00000000000018915	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,810.77
DD00000000000018916	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,051.13
DD00000000000018917	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,238.10
DD00000000000018918	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,046.81
DD00000000000018919	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,260.06
DD00000000000018920	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,471.16
DD00000000000018921	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,593.50
DD00000000000018922	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,894.27
DD00000000000018923	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,573.13
DD00000000000018924	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,780.14
DD00000000000018925	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,669.80
DD00000000000018926	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,674.73
DD00000000000018927	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,530.32
DD00000000000018928	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,484.80
DD00000000000018929	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,730.53
DD00000000000018930	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,294.64
DD00000000000018931	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,600.10
DD00000000000018932	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,189.41
DD00000000000018933	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,940.81
DD00000000000018934	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,180.48
DD00000000000018935	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$1,747.99
DD00000000000018936	2/6/2019	CHK Payroll Check	Yes UPRCC00000702 \$2,088.51
DD00000000000018937	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$221.64
DD00000000000018938	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$200.00
DD00000000000018939	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$332.25
DD00000000000018940	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$230.88
DD00000000000018941	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$184.70
DD00000000000018942	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$286.29
DD00000000000018943	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$230.88
DD00000000000018944	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$193.93
DD00000000000018945	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$230.88
DD00000000000018946	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$230.88
DD00000000000018947	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$193.94
DD00000000000018948	2/6/2019	CHK Payroll Check	Yes UPRCC00000703 \$378.64
IAJ000005270	2/6/2019	IAJ Deposit 02/06/19	Yes CMTRX00002357 \$58,092.49
DAJ000005263	2/8/2019	DAJ EFTPS PP 02/06/2019	Yes CMTRX00002355 \$29,203.14
IAJ000005271	2/11/2019	IAJ tax receipt 02/11/19	Yes CMTRX00002358 \$317,536.85
39806	2/15/2019	CHK Bass Fletcher and Associates	Yes PMCHK00001351 \$1,750.00
39807	2/15/2019	CHK BoundTree	Yes PMCHK00001351 \$937.46
39808	2/15/2019	CHK Bradenton Herald	Yes PMCHK00001351 \$176.67
39809	2/15/2019	CHK CS&L	Yes PMCHK00001351 \$690.00
39810	2/15/2019	CHK Dell Marketing L.P.	Yes PMCHK00001351 \$9,336.00
39811	2/15/2019	CHK ECM2	Yes PMCHK00001351 \$1,000.00
39812	2/15/2019	CHK FPL	Yes PMCHK00001351 \$347.93
39813	2/15/2019	CHK Marlin Business	Yes PMCHK00001351 \$223.24
39814	2/15/2019	CHK MCUD	Yes PMCHK00001351 \$1,055.76
39815	2/15/2019	CHK Ogletree Deakins	Yes PMCHK00001351 \$1,824.00
39816	2/15/2019	CHK Pesco Energy	Yes PMCHK00001351 \$39.69
39817	2/15/2019	CHK Stacool	No PMCHK00001351 \$99.00
39818	2/15/2019	CHK Zoll Medical Corporation	Yes PMCHK00001351 \$285.00
DAJ000005272	2/18/2019	DAJ Feb 2019 Service Charge	Yes CMTRX00002359 \$10.00
DAJ000005273	2/19/2019	DAJ Principal Life	Yes CMTRX00002360 \$9,209.96
XFR000005280	2/19/2019	XFR Transfer From CASH	Yes CMXFR00000563 \$600,000.00
39819	2/20/2019	CHK AFLAC	Yes PMCHK00001352 \$2,305.16
39820	2/20/2019	CHK BCBS Of FL	Yes PMCHK00001352 \$60,533.44

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
39821	2/20/2019	CHK Bennett Fire	Yes PMCHK00001352 \$2,530.00
39822	2/20/2019	CHK Boyd Insurance	Yes PMCHK00001352 \$505.00
39823	2/20/2019	CHK Bright House	Yes PMCHK00001352 \$206.84
39824	2/20/2019	CHK Clark	No PMCHK00001352 \$90.00
39825	2/20/2019	CHK D&D Garage Doors	Yes PMCHK00001352 \$600.00
39826	2/20/2019	CHK Dye, Deitrich	Yes PMCHK00001352 \$1,350.00
39827	2/20/2019	CHK FASD	Yes PMCHK00001352 \$1,650.00
39828	2/20/2019	CHK Force Products	Yes PMCHK00001352 \$177.50
39829	2/20/2019	CHK FPL	Yes PMCHK00001352 \$1,163.59
39830	2/20/2019	CHK France Lawn Care Inc.	No PMCHK00001352 \$880.00
39831	2/20/2019	CHK LegalShield	Yes PMCHK00001352 \$51.80
39832	2/20/2019	CHK Lynch Oil Company	Yes PMCHK00001352 \$1,328.20
39833	2/20/2019	CHK Manatee Apparel Graphics	Yes PMCHK00001352 \$198.90
39834	2/20/2019	CHK Salem Trust	Yes PMCHK00001352 \$66,333.47
39835	2/20/2019	CHK STREAMLINE	Yes PMCHK00001352 \$300.00
39836	2/20/2019	CHK Suncoast Professional	No PMCHK00001352 \$1,145.14
39837	2/20/2019	CHK Ten-8	No PMCHK00001352 \$279,616.69
39838	2/20/2019	CHK Verizon Ipads-Cells	Yes PMCHK00001352 \$273.78
39839	2/20/2019	CHK Vitas, Vil	No PMCHK00001352 \$1,350.00
DAJ000005274	2/20/2019	DAJ 457 PP 02/20/19	Yes CMTRX00002361 \$5,643.75
DAJ000005275	2/20/2019	DAJ Roth PP 02/20/19	Yes CMTRX00002361 \$896.50
DAJ000005276	2/20/2019	DAJ 401 PP 02/20/19	Yes CMTRX00002361 \$524.35
DAJ000005277	2/20/2019	DAJ RHS PP 02/20/19	Yes CMTRX00002361 \$1,165.82
DAJ000005278	2/20/2019	DAJ EFTPS PP 02/20/19	Yes CMTRX00002361 \$35,821.32
DAJ000005279	2/20/2019	DAJ FRS 02/2019	Yes CMTRX00002362 \$8,388.83
DD00000000000018949	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,473.11
DD00000000000018950	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,652.21
DD00000000000018951	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,786.65
DD00000000000018952	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,578.08
DD00000000000018953	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$3,080.87
DD00000000000018954	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,512.43
DD00000000000018955	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,055.72
DD00000000000018956	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,797.90
DD00000000000018957	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,359.01
DD00000000000018958	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,681.22
DD00000000000018959	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,067.15
DD00000000000018960	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,174.59
DD00000000000018961	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,366.06
DD00000000000018962	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,353.04
DD00000000000018963	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$3,356.16
DD00000000000018964	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,356.34
DD00000000000018965	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,966.83
DD00000000000018966	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,404.69
DD00000000000018967	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,764.57
DD00000000000018968	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,216.53
DD00000000000018969	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,167.46
DD00000000000018970	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,770.65
DD00000000000018971	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,810.78
DD00000000000018972	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,904.53
DD00000000000018973	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,009.69
DD00000000000018974	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,533.66
DD00000000000018975	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,646.29
DD00000000000018976	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,471.16
DD00000000000018977	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,358.91
DD00000000000018978	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,894.28
DD00000000000018979	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,573.13
DD00000000000018980	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,397.81
DD00000000000018981	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,370.16
DD00000000000018982	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,009.99
DD00000000000018983	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,406.61
DD00000000000018984	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$1,484.79
DD00000000000018985	2/20/2019	CHK Payroll Check	Yes UPRCC00000704 \$2,730.52

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment Deposit
DD00000000000018986	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$1,294.63
DD00000000000018987	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$2,090.13
DD00000000000018988	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$2,189.41
DD00000000000018989	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$2,454.17
DD00000000000018990	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$1,821.03
DD00000000000018991	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$2,186.56
DD00000000000018992	2/20/2019	CHK	Payroll Check	Yes	UPRCC00000704	\$2,430.61
IAJ000005281	2/20/2019	IAJ	Deposit 02/20/19	Yes	CMTRX00002363	\$2,528.85
IAJ000005283	2/20/2019	IAJ	Air Pack Grant money	Yes	CMTRX00002364	\$106,059.00
39840	2/27/2019	CHK	BoundTree	No	PMCHK00001353	\$736.03
39841	2/27/2019	CHK	Breathing Air Systems	No	PMCHK00001353	\$154.10
39842	2/27/2019	CHK	Cortez Heating	No	PMCHK00001353	\$225.48
39843	2/27/2019	CHK	Crowder Bros	No	PMCHK00001353	\$181.24
39844	2/27/2019	CHK	CSU Security	No	PMCHK00001353	\$1,191.20
39845	2/27/2019	CHK	Force Products	No	PMCHK00001353	\$130.00
39846	2/27/2019	CHK	Frontier Communications	No	PMCHK00001353	\$297.96
39847	2/27/2019	CHK	Galls Inc.	No	PMCHK00001353	\$892.47
39848	2/27/2019	CHK	Gulf Business Systems	No	PMCHK00001353	\$8.00
39849	2/27/2019	CHK	Manatee Chamber	No	PMCHK00001353	\$60.00
39850	2/27/2019	CHK	Staples	No	PMCHK00001353	\$232.09
39851	2/27/2019	CHK	Suburban	No	PMCHK00001353	\$1,374.73
39852	2/27/2019	CHK	Ten-8	No	PMCHK00001353	\$370.40
39853	2/27/2019	CHK	Verizon Ipads-Cells	No	PMCHK00001353	\$373.89
IAJ000005284	2/27/2019	IAJ	Deposit 02/27/19	Yes	CMTRX00002365	\$10,099.08
39890	2/28/2019	CHK	Liberty Art Works, Inc.	No	PMCHK00001354	\$710.00
39891	2/28/2019	CHK	Manatee Chamber	No	PMCHK00001354	\$30.00
INT000005287	2/28/2019	INT	Reconciliation Adjustment	Yes	CMADJ00000985	\$466.81

194 Transaction(s)

FLCLASS ASSIGN	FL CLASS ASSIGNED ACCOUNT					\$2,026,389.69
INT000005293	2/28/2019 INT	Reconciliation Adjustment	Yes	CMADJ00000990		\$4,101.20

1 Transaction(s)

FLCLASS IMPACT	FL CLASS IMPACT FUND					\$334,354.31
INT000005294	2/28/2019 INT	Reconciliation Adjustment	Yes	CMADJ00000991		\$676.69

1 Transaction(s)

HEALTH	UNASSIGNED FUND BALANCE					\$790,272.17
INT000005291	2/28/2019 INT	Reconciliation Adjustment	Yes	CMADJ00000989		\$757.07

1 Transaction(s)

IMPACT	IMPACT FUND					\$44,301.44
IAJ000005282	2/20/2019 IAJ	Deposit 02/20/19	Yes	CMTRX00002363		\$1,000.00
IAJ000005285	2/27/2019 IAJ	deposit 02/27/19	Yes	CMTRX00002365		\$2,000.00
INT000005288	2/28/2019 INT	Reconciliation Adjustment	Yes	CMADJ00000986		\$39.91

3 Transaction(s)

TRAINING	ASSIGNED FUND BALANCE					\$2,418,934.74
INT000005290	2/28/2019 INT	Reconciliation Adjustment	Yes	CMADJ00000988		\$2,317.30

1 Transaction(s)

204 Total Transaction(s)



## West Manatee Fire Rescue District

Operating Budget Variance  
10-01-18 through 09-30-19

Income	REVENUES	Total	Budget		Variance
			3/1/2019	10/1/2018	
Accounts	<b>Taxes, Fees, Funds</b>				
2000	Tax Receipts	6,262,297.82	7,121,512.00		(859,214.18)
2002	Loan	-	-		
2003	Miscellaneous	11,847.50	1,500.00		10,347.50
2004	Permits	-	-		-
2005	Inspection Fees	2,140.00	3,000.00		(860.00)
2006	Grants	-	5,000.00		(5,000.00)
	Total Taxes, Fees, Funds	6,276,285.32	7,131,012.00		(854,726.68)
Accounts	<b>Interest</b>				
2012	Interest - Checking	48,434.82	60,000.00		(11,565.18)
	Total Interest	48,434.82	60,000.00		(11,565.18)
Accounts	<b>Reimbursement</b>				
2019	Retiree Insurance Reimbursement	27,085.28	50,000.00		(22,914.72)
2020	Insurance Reimbursement	26,408.01	-		26,408.01
2021	EMS Reimbursement	15,000.00	36,000.00		(21,000.00)
2022	Supplemental Comp Reimbursement	5,130.00	21,240.00		(16,110.00)
2025	Tax Excess Fee Reimbursement	44,412.35	42,000.00		2,412.35
2027	Miscellaneous Reimbursement	14,993.73	-		14,993.73
2028	FEMA Reimbursement	33,945.94	-		33,945.94
2032	SAFER Award	93,290.55	40,000.00		53,290.55
2034	Sale of Surplus Property	3,313.01	10,000.00		(6,686.99)
5002	Cell Tower Lease	-	53,827.00		(53,827.00)
	Total Reimbursement	263,578.87	253,067.00		10,511.87
	Budgeted Use of Assigned Reserves	-	480,000.00		(480,000.00)
	<b>Total Revenue</b>	6,588,299.01	7,924,079.00		(1,335,779.99)

## West Manatee Fire Rescue District

Operating Budget Variance  
10-01-18 through 09-30-19

EXPENSES	EXPENSES	Total	Budget	Variance
	<b>Wages and Benefits</b>	Year to date		
3000	Salaries	1,183,311.91	3,018,581.36	(1,835,269.45)
3001	FLSA	180,732.57	201,704.23	(20,971.66)
3002	Overtime		200,000.00	(200,000.00)
3003	Education/Specialty Pay	21,507.30	111,630.00	(90,122.70)
3004	Longevity Pay	151,642.14	172,841.36	(21,199.22)
3005	Retirement Health Savings	12,789.82	81,788.73	(68,998.91)
3006	Reserve Pay	9,940.00	45,000.00	(35,060.00)
3007	FICA/Medicare	113,585.93	304,199.28	(190,613.35)
3009	Workers Compensation	72,040.00	178,609.16	(106,569.16)
3010	Health Insurance	437,588.24	787,149.02	(349,560.78)
3011	Administrative Uniforms	1,068.10	3,025.00	(1,956.90)
3012	Operations Uniforms	1,776.84	10,000.00	(8,223.16)
3013	FRS	52,917.17	112,700.58	(59,783.41)
3014	CH175	343,633.57	780,556.28	(436,922.71)
3015	General Retirement	5,564.80	14,666.74	(9,101.94)
3016	Compensated Expenses	-	15,000.00	(15,000.00)
3017	Commission Honorarium	6,250.00	15,000.00	(8,750.00)
3019	Retiree Insurance	26,259.30	50,000.00	(23,740.70)
	Total Wages and Benefits	2,620,607.69	6,102,451.74	(3,481,844.05)
	<b>Maintenance</b>			
3100	Building Maintenance	12,104.26	25,000.00	(12,895.74)
3102	Office Equipment Maintenance	846.08	5,000.00	(4,153.92)
3103	Vehicle Maintenance	44,167.77	75,000.00	(30,832.23)
3104	Communication Equip. Maintenance	13.42	7,000.00	(6,986.58)
3105	General Equipment Maintenance	264.49	4,000.00	(3,735.51)
3106	Rescue/Medical Maintenance	2,050.30	6,500.00	(4,449.70)
3107	Firefighting Maintenance	-	5,000.00	(5,000.00)
3108	USAR Maintenance	-	5,000.00	(5,000.00)
3109	Special Team Maintenance	-	2,000.00	(2,000.00)
3110	SCBA Maintenance	1,046.57	5,000.00	(3,953.43)
3111	Protective Gear Maintenance	407.10	7,500.00	(7,092.90)
	Total Maintenance	60,899.99	147,000.00	(86,100.01)
	<b>Insurance</b>			
3200	General Property/Vehicles	33,240.03	72,000.00	(38,759.97)
	Total Insurance	33,240.03	72,000.00	(38,759.97)
	<b>Training</b>			
3300	General Training	7,487.97	20,000.00	(12,512.03)
3301	Education Incentive	5,302.07	40,000.00	(34,697.93)
3302	Seminars & Conferences	7,564.88	15,000.00	(7,435.12)
3303	Reserve Training	-	-	
3304	Training Aids & Supplies	553.91	1,500.00	(946.09)
	Total Training	20,908.83	76,500.00	(55,591.17)
	<b>Office Expenses</b>			
3400	Postage	220.10	1,300.00	(1,079.90)
3401	Printing	70.45	500.00	(429.55)
3402	Advertising	257.40	2,000.00	(1,742.60)
3403	Subscriptions	399.00	450.00	(51.00)
3404	Legislative	-	500.00	(500.00)
3405	Dues	5,448.00	7,500.00	(2,052.00)
	Total Office Expenses	6,394.95	12,250.00	(5,855.05)

**West Manatee Fire Rescue District**

Operating Budget Variance  
10-01-18 through 09-30-19

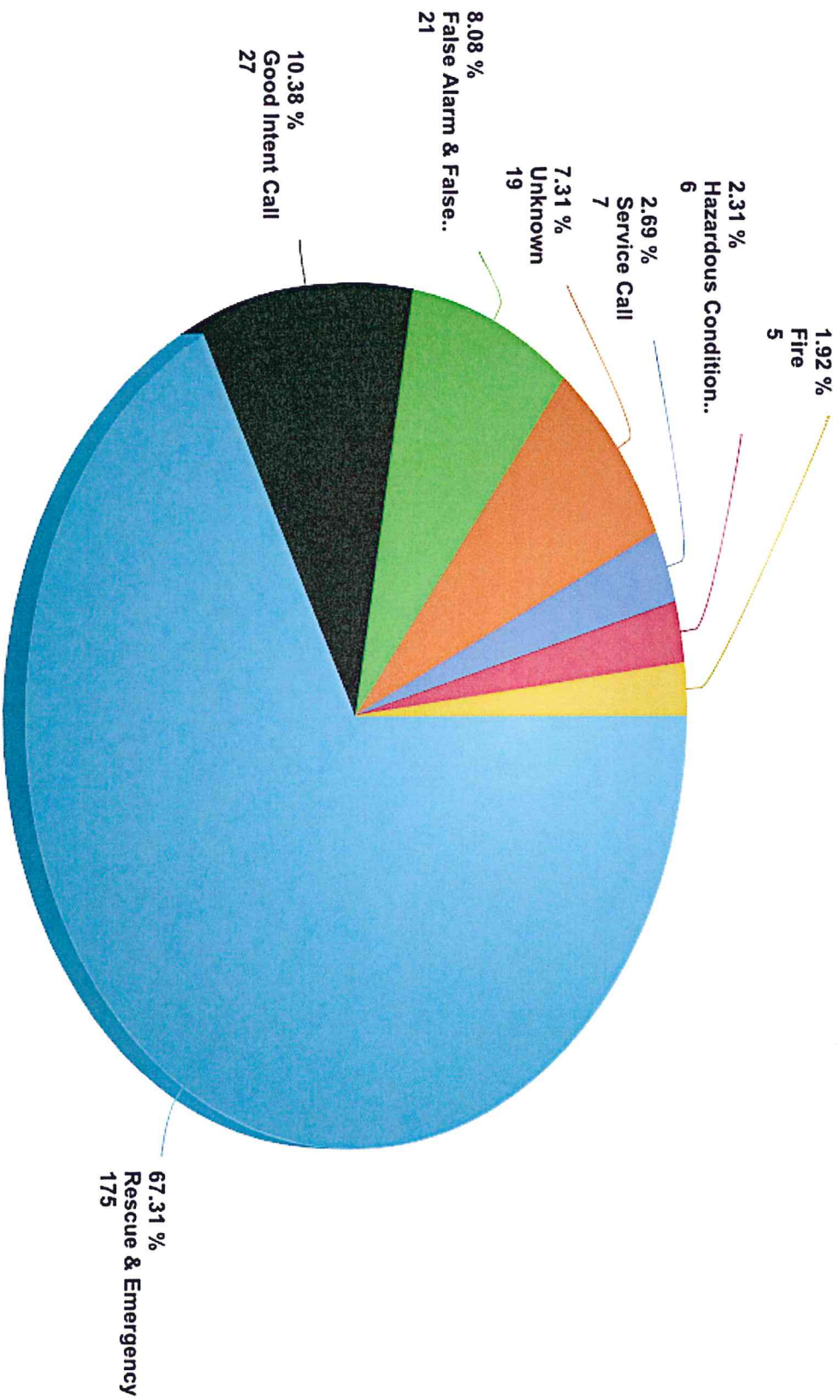
<b>Supplies</b>				
3500	Office Supplies	1,141.06	8,000.00	(6,858.94)
3501	Station Supplies	1,974.21	5,500.00	(3,525.79)
3502	Medical Supplies	7,110.83	31,000.00	(23,889.17)
3503	Small Tools and Minor Equipment	1,871.47	10,000.00	(8,128.53)
3505	Firefighting Supplies	1,850.00	10,000.00	(8,150.00)
		-		
	Total Supplies	13,947.57	64,500.00	(50,552.43)
<b>Utilities</b>				
3600	Fuel	15,457.94	45,000.00	(29,542.06)
3601	Telephone/Cell/Pagers/Imobile	9,902.88	25,000.00	(15,097.12)
3602	Electric	11,670.51	35,000.00	(23,329.49)
3603	Water/Sewer/Garbage	6,039.76	15,000.00	(8,960.24)
	Total Utilities	43,071.09	120,000.00	(76,928.91)
<b>Fire Prevention</b>				
3700	Fire Prevention	445.00	2,000.00	(1,555.00)
3701	Education Materials	40.55	5,000.00	(4,959.45)
3702	Codes	1,345.50	2,000.00	(654.50)
3703	Public Education/Open Houses	4,855.98	3,500.00	1,355.98
	Total Fire Prevention	6,687.03	12,500.00	(5,812.97)
<b>Special Services</b>				
3900	Accounting Services	17,835.00	30,000.00	(12,165.00)
3901	Tax Collector	188,533.74	213,645.36	(25,111.62)
3902	Legal Services	9,250.50	35,000.00	(25,749.50)
3903	Contract Services	83,843.69	160,000.00	(76,156.31)
3904	EAP	90.00	2,500.00	(2,410.00)
3905	Medical Expenses	23,750.00	22,000.00	1,750.00
	Total Special Services	323,302.93	463,145.36	(139,842.43)
<b>Miscellaneous</b>				
4100	Miscellaneous	3,651.39	10,975.90	(7,324.51)
4101	Grant Expenditures	-	-	
4102	Cadet Expenses	-	1,000.00	(1,000.00)
4103	Emergency Management	213.92	5,000.00	(4,786.08)
	Total Miscellaneous	3,865.31	16,975.90	(13,110.59)
<b>Capital Outlay</b>				
6000	Capital Expenses	360,001.06	480,000.00	(119,998.94)
	Total Capital Outlay	360,001.06	480,000.00	(119,998.94)
<b>Debt Service</b>				
6200	Interest	14,341.88	129,607.28	(115,265.40)
6201	Principal	74,597.12	226,148.72	(151,551.60)
	Total Debt Service	88,939.00	355,756.00	(266,817.00)
<b>Total Expenses</b>				
		3,581,865.48	7,923,079.00	(4,341,213.52)
		3,006,433.53		
		35%		



- Rescue & Emergency Medical Service
- Good Intent Incident
- Call
- False Alarm & False Call
- Unknown
- Service Call
- Hazardous Condition (No Fire)
- Fire

## Analysis by Incidents Type

02/01/19-02/28/19



Total of Incident Type:

260



**West Manatee Fire Rescue**  
**FIRE PREVENTION BUREAU**  
 6417 3<sup>rd</sup> Avenue West  
 Bradenton, Florida 34209  
 Phone: 941-761-1555 – Fax: 941-237-3935  
*"Excellence through Commitment, Courage and Compassion"*

## Fire Prevention Report February 2019

### Inspections:

Regular	51
1 <sup>st</sup> Recall	29
2 <sup>nd</sup> Recall	30
3 <sup>rd</sup> Recall	6
> than 3 recalls	
Sprinkler Inspection	
Alarm Inspection	
Pre-Fire Plans	
Hood Inspection	1
Certificate of Occupancy	3
Consultation/Site	20
<b>Total</b>	<b>140</b>

### Plan Reviews:

Building	12
Temporary Use Permit	6
Hood Suppression	
Underground	
Electrical	
Fire Alarm	
Site	16
Sprinkler	
Fireworks	
Complaints	
<b>Total</b>	<b>34</b>

### Public Education:

CPR Certifications	0	Total CPR for Year	7
Public Presentation to HOA	30		

### Fire Investigations:

Date	Incident #	Address	Type of Fire
02/02/2019	3605994	City of Bradenton Mutual Aid Given	111-Building Fire
02/11/2019	3606087	Cedar Hammock Mutual Aid Given	111-Building Fire
02/28/2019	3606247	1100 51 <sup>st</sup> St W	111-Buidling Fire
02/09/2019	3606060	3900 E Bay DR Holmes Beach	131- Passenger vehicle fire
02/11/2019	3606089	104 39Th Street CT NW	131- Passenger vehicle fire

**West Manatee Fire Rescue**  
**Monthly Training Report**

February		Outside Training Attended				
Training Hours:	630.66	Name	Location	Class	Hours	
Training Hours:YTD	1265.94	Rigney	Orlando	FPELRA Conference	24	
		Jasinski	Orlando	FPELRA Conference	24	
		Kichar	Orlando	FPELRA Conference	24	
		Moore	Orlando	FPELRA Course	8	
<b>Shift Training Hours</b>						
A-Shift	238.67					
B-Shift	164.46					
C-Shift	228					
	630.66				80	
<b>A-Shift</b>	<b>Hours</b>	<b>B-Shift</b>	<b>Hours</b>	<b>C-Shift</b>	<b>Hours</b>	
BALZER	17.47	APPLE	18.48	ADKINS	15.98	
BOWEN	11.64	BAGGETT	10.72	AGRESTA	7.82	
BRUNNER	34.72	BERGBOM	18.55	BENSHOFF	25.23	
FLORES	19.81	DILLON	3.22	BILL	15.07	
FRAZIER	23.89	JOHNSON	3.41	GASKILL	14.97	
HAYGOOD	13.98	KIERNAN	8	HOPKINS	26.32	
HILL	20.98	LAURICELLA	16.56	KIMBRELL	12.22	
JASINSKI	20.44	PETROSINO	21.14	LEASE	24.23	
LEIGH	17.56	POWERS	15.38	LOSEK	0	
LONZO	21.47	TACKETT	17.56	MACDONALD	40.97	
O'KELLY	13.65	TAYLOR	15.14	SHEPARD	0	
PHILLIPS	23.06	VOLLMER	16.3	STUMP	44.72	
	238.67		164.46		228	