

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of May 19, 2020
Administration Building*

The meeting was called to order at 6:03 p.m. with the following members present: Randy Cooper, Al Robinson at administration building. Larry Jennis and George Harris remotely. David Bishop had excused absence. The Pledge of Allegiance was followed by a moment of silence and the oath.

SPECIAL PRESENTATIONS: 2018-2019 Audit Report by Randy Dillingham. Mr. Dillingham reported that the audit was a clean report with an unmodified opinion which is the best you can get. There was a net change of \$577,710 in fund balance.

PUBLIC HEARING 2020 FIRE ASSESSMENT RATES: Chairman Cooper opened the public hearing for Resolution 2020-02. Administrative Manager Kichar verified it was published in the Bradenton Herald on 5/12/20. Chief Rigney stated he was tasked last month to bring back 3 resolutions. He stated that in order to account for increase in expenses we will need to increase assessment by \$189,436. This would result in a 2.6% increase. He also stated that due to the uncertainty with the future market, upcoming contract negotiations, and planning for future expenses past this upcoming budget year, he still recommends raising the assessment by 4%. Chairman Cooper opened for public comment; there was none. Commissioner Robinson stated that we never overspend and is not in favor of raising anything. He stated why should we ding the taxpayers every year. Commissioner Jennis wanted to remind taxpayers that we are not allowed to spend more than we budget and having a carryover is not a bad thing, it is a good thing. Commissioner Harris stated it is very evident that our staff has been frugal in spending taxpayer dollars and believes the board makes a sound decision each year concerning assessment rates. Commissioner Robinson motioned to accept option A of 0%; seconded by Commissioner Harris. Discussion followed. Commissioner Harris withdrew his 2nd and Commissioner Robinson withdrew his motion. The board then decided to rank the resolutions. Commissioner Robinson ranked as follows: #1 for 0%; #2 for 2.6%; #3 for 4%. Commissioner Harris ranked as follows: #1 for 2.6%; #2 for 0%; #3 for 4%. Commissioner Jennis ranked as follows: #1 for 4%; #2 for 2.6%; #3 for 0% he would not support at all. Chairman Cooper ranked as follows: #1 for 2.6%; #2 for 4%; #3 for 0%. Commissioner Harris motioned to certify the ranking and approve the 2.6% rate increase for the 2020 assessment; seconded by Commissioner Jennis. Chairman Cooper called for a roll call vote. Commissioner Robinson – no, Commissioner Harris – yes, Commissioner Jennis – yes, Chairman Cooper – yes. Motion passed 3-1

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Harris motioned to approve consent agenda as presented; seconded by Commissioner Robinson; motion passed unanimously.

COMMUNICATIONS: None

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS:

- A. *Administration Building:* Chairman Cooper stated that Commissioner Robinson had a presentation. Realtor Dan Douglass discussed information concerning a shell building that was discussed in previous meeting. The shell property does not meet the hardened hurricane force wind load that we have been wanting, but it has sprinklers, a ceiling and air conditioning already installed. He stated that the three units could be purchased for \$549,000 and would cost approximately \$614,000 to build out as office space. This does not include condo fees associated with the property and he did not have a figure on that at this time. Commissioner Robinson urged the other board members to look at the property. Chairman Cooper stated he was concerned with the lack of ability to store or stage equipment. Commissioner Jennis stated that the building is not hardened and does not have adequate parking space. Commissioner Harris stated

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that there are a lot of downsides here. It is not hardened to be used as an EOC and it is well outside of our district. Discussion on presentation ended. Chief Rigney stated that he has received preliminary numbers if we were to decide to obtain a Special Assessment Revenue Note for the new administration building. The numbers are based off a \$1,000,000 note with a 10-year payoff. The figures are as follows: Bond Attorney \$5,000; General Counsel \$1,000; Bank Fee \$3,000-\$5,000; Loan current rate at 3% which is subject to change. It would equate to about \$117,000 per year and would cost the district roughly an extra \$171,000 over the ten-year note. Last year the old note was paid off in the amount of \$744,418 with a loan rate of 2.65%. Chief Rigney stated he felt we had enough in reserves to pay with cash but will continue pursuing a new revenue note if it is the will of the board. Everything else is moving along and we expect to have a GMP (gross maximum price) for the construction in August.

NEW BUSINESS:

- A. *Capital Gear Replacement:* B.C. Johnson went over the summary from the meeting package and stated that we have begun to adapt and adopt the initiatives to fight against the development of cancer and that purchasing a second set of gear, apparatus and stations do not get contaminated by the chemical off gassing of the gear. He stated that this is a reallocation of capital funds and does not require any increase. Commissioner Harris stated that this is a no brainer and he motioned to approve the reallocation for the gear purchase; seconded by Commissioner Jennis; motion passed unanimously.

CHIEF'S REPORT: Chief Rigney stated the new engine has arrived and the committee inspected it today. We should take ownership within the next few weeks and then will begin training the firefighters to operate it before placing into service. He stated that we sent 7 members down to Collier County to assist with battling the brush fires last week. This began on Wednesday and they all returned safely home on Friday night.

BC Johnson reported on COVID-19. He stated operationally we are still responding as reported at last meeting. We have continued to screen our personnel. We are keeping a clean and healthy work environment.

OTHER REPORTS: Administrative Manager Kichar reminded members that they should be receiving their financial disclosures in the mail and that they are due by July 1st.

COMMISSIONER'S COMMENTS: Commissioner Robinson requested the press to comment on this administration building and what it is going to cost. He stated he did not think we are taking it seriously enough and we have a fiduciary responsibility. Commissioner Jennis stated that the members of the board take their fiduciary responsibility very seriously and he has a lot of respect and admiration for this board and its integrity and honesty. We are acting in the interest of the taxpayers, the department, and the interest of public safety. He also wanted to thank the members of the strike team that went to Collier County.

NEXT MEETING: Tuesday, June 16, 2020 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Cooper adjourned the meeting at 7:09 p.m.

Chairman

Secretary

(Seal)

West Manatee Fire Rescue
 May 31st, 2020
 Treasurers Report

CHECKING:

Beginning Balance	\$214,201.44
Tax Receipts	\$193,536.04
Deposits	\$17,292.56
Tax Collector Excess Fees	\$0.00
Interest Earned on Checking	\$50.11
Interest Earned on Tax Receipts	\$0.00
Transfers In	\$255,000.00
Transfers Out	\$0.00
Expenditures/CD Purchases	<u>-\$564,806.28</u>
Ending Balance as of May 31st, 2020	\$115,273.87

IMPACT FEE FUND:

Beginning Balance	\$94,867.27
Deposits	\$2,500.00
Expenditures/Service Charges	\$0.00
Interest earned	\$36.75
Ending Balance as of May 31st, 2020	<u>\$97,404.02</u>

FL CLASS ASSIGNED FUND:

Beginning Balance	\$2,076,390.08
Deposits/Withdrawals	\$0.00
Interest earned	\$1,269.35
Ending Balance as of May 31st, 2020	<u>\$2,077,659.43</u>

TOTAL FUNDS AS OF MAY 31ST, 2020 \$8,451,444.38

MONEY MARKET ACCOUNT:

Beginning Balance	\$3,698,611.14
Deposits	\$0.00
Transfers In	\$0.00
Transfers Out	-\$255,000.00
Expenditures/Service Charges	\$0.00
Interest earned	\$1,360.29
Ending Balance as of May 31st, 2020	<u><u>\$3,444,971.43</u></u>

UNASSIGNED FUND:

Beginning Balance	\$906,171.39
Transfers In	\$0.00
Transfers Out	\$0.00
Interest earned	\$345.38
Ending Balance as of May 31st, 2020	<u><u>\$906,516.77</u></u>

ASSIGNED FUND:

Beginning Balance	\$1,754,199.27
Transfers In	\$0.00
Transfers Out	\$0.00
Interest earned	\$668.61
Ending Balance as of May 31st, 2020	<u><u>\$1,754,867.88</u></u>

FL CLASS IMPACT FUND:

Beginning Balance	\$54,717.52
Deposits/Withdrawals	\$0.00
Interest earned	\$33.46
Ending Balance as of May 31st, 2020	<u><u>\$54,750.98</u></u>

St 1 Building Loan Payoff Amount 3/31/2020 \$1,143,318.50

General Fixed Assets 2018/2019 Audit

Land	\$960,347
Construction in Process	\$0
Buildings & Improvements	\$4,276,018
Machinery & Equipment	<u>\$1,666,031</u>

TOTAL \$6,902,396

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	5/1/2020
User-Defined 1	First	Last	Type	First
				Last

Sorted By: Date
 Include Trx: Reconciled, Unreconciled, Voided

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
CASH	SAVINGS ACCOUNT		\$3,444,971.43
XFR000005793	5/11/2020	XFR Transfer To CHECKING	Yes CMXFR00000599 \$120,000.00
XFR000005794	5/14/2020	XFR Transfer To CHECKING	Yes CMXFR00000600 \$40,000.00
XFR000005798	5/20/2020	XFR Transfer To CHECKING	Yes CMXFR00000601 \$50,000.00
XFR000005810	5/28/2020	XFR Transfer To CHECKING	Yes CMXFR00000602 \$45,000.00
INT000005811	5/31/2020	INT Reconciliation Adjustment	Yes CMADJ00001091 \$1,360.29

5 Transaction(s)

CHECKING	OPERATING ACCOUNT	Current Balance
DAJ000005770	5/1/2020 DAJ EFTPS - PP 05/01/2020	Yes CMTRX00002560 \$29,174.80
41101	5/6/2020 CHK Al Fingerprinting & Drug Scr	Yes PMCHK00001439 \$90.00
41102	5/6/2020 CHK All For Life	Yes PMCHK00001439 \$183.50
41103	5/6/2020 CHK BoundTree	Yes PMCHK00001439 \$394.75
41104	5/6/2020 CHK City of Holmes Beach	Yes PMCHK00001439 \$148.27
41105	5/6/2020 CHK CS&L	Yes PMCHK00001439 \$6,110.00
41106	5/6/2020 CHK CyberlinkASP	Yes PMCHK00001439 \$462.60
41107	5/6/2020 CHK Fawley Bryant	Yes PMCHK00001439 \$360.00
41108	5/6/2020 CHK Fire Brigade	Yes PMCHK00001439 \$235.00
41109	5/6/2020 CHK Foley/Kolarik	Yes PMCHK00001439 \$400.00
41110	5/6/2020 CHK Frontier Communications	Yes PMCHK00001439 \$170.98
41111	5/6/2020 CHK Gas South	Yes PMCHK00001439 \$27.95
41112	5/6/2020 CHK Gulf Business Systems	Yes PMCHK00001439 \$22.00
41113	5/6/2020 CHK Holmes Beach Hardware	Yes PMCHK00001439 \$46.61
41114	5/6/2020 CHK Home Depot	Yes PMCHK00001439 \$59.98
41115	5/6/2020 CHK MCUD	Yes PMCHK00001439 \$752.00
41116	5/6/2020 CHK David Nonell	Yes PMCHK00001439 \$2,083.33
41117	5/6/2020 CHK Kichar Julie	Yes PMCHK00001439 \$100.00
41118	5/6/2020 CHK Smarsh, Inc.	Yes PMCHK00001439 \$180.00
41119	5/6/2020 CHK Suburban	Yes PMCHK00001439 \$614.62
41120	5/6/2020 CHK TECO	Yes PMCHK00001439 \$58.74
41121	5/6/2020 CHK Ten-8	Yes PMCHK00001439 \$1,646.77
41122	5/6/2020 CHK Zoll Medical Corporation	Yes PMCHK00001439 \$1,276.82
DD000000000000020644	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$199.99
DD000000000000020645	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$525.77
DD000000000000020646	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020647	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020648	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020649	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$60.03
DD000000000000020649	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$369.40
DD000000000000020650	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020651	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020652	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020653	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$92.35
DD000000000000020653	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020654	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$230.87
DD000000000000020655	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$361.07
DD000000000000020655	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$92.35
DD000000000000020656	5/6/2020 CHK Payroll Check	Yes UPRCC00000767 \$184.70
IAJ000005785	5/6/2020 IAJ Deposits	Yes CMTRX00002565 \$9,116.45
DAJ000005784	5/8/2020 DAJ EFTPS Reserve APR20	Yes CMTRX00002564 \$582.44
DAJ000005786	5/8/2020 DAJ Certified Records	Yes CMTRX00002566 \$64.85
XFR000005793	5/11/2020 XFR Transfer From CASH	Yes CMXFR00000599 \$120,000.00
DAJ000005788	5/13/2020 DAJ 457 - PP 05/10/2020	Yes CMTRX00002568 \$4,246.98

Checkbook ID	Description	User-Defined 1		Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment	Deposit
DAJ000005789	5/13/2020	DAJ	Roth - PP 05/10/2020	Yes	CMTRX00002568	\$1,046.50	
DAJ000005790	5/13/2020	DAJ	RHS - PP 05/10/2020	Yes	CMTRX00002568	\$1,178.02	
DAJ000005791	5/13/2020	DAJ	401 - PP 05/10/2020	Yes	CMTRX00002568	\$603.40	
DAJ000005792	5/13/2020	DAJ	State of FL	Yes	CMTRX00002569	\$536.02	
DD00000000000020657	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,877.71	
DD00000000000020658	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,796.89	
DD00000000000020659	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,673.44	
DD00000000000020660	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,337.00	
DD00000000000020661	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,738.20	
DD00000000000020662	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,261.26	
DD00000000000020663	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,916.77	
DD00000000000020664	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,741.40	
DD00000000000020665	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,323.56	
DD00000000000020666	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,820.39	
DD00000000000020667	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,615.50	
DD00000000000020668	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,188.32	
DD00000000000020669	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,196.52	
DD00000000000020670	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,065.38	
DD00000000000020671	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,703.50	
DD00000000000020672	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,718.37	
DD00000000000020673	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,753.66	
DD00000000000020674	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$3,029.29	
DD00000000000020675	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,646.54	
DD00000000000020676	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,466.86	
DD00000000000020677	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,240.30	
DD00000000000020678	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,437.21	
DD00000000000020679	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,233.28	
DD00000000000020680	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,234.38	
DD00000000000020681	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,392.09	
DD00000000000020682	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,096.25	
DD00000000000020683	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,435.12	
DD00000000000020684	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,270.05	
DD00000000000020685	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,013.71	
DD00000000000020686	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,896.39	
DD00000000000020687	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,032.13	
DD00000000000020688	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,989.84	
DD00000000000020689	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,512.05	
DD00000000000020690	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,196.47	
DD00000000000020691	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,975.86	
DD00000000000020692	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,859.23	
DD00000000000020693	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,061.60	
DD00000000000020694	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$3,245.88	
DD00000000000020695	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,133.27	
DD00000000000020696	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,964.55	
DD00000000000020697	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$1,925.37	
DD00000000000020698	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,480.63	
DD00000000000020699	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,691.89	
DD00000000000020700	5/13/2020	CHK	Payroll Check	Yes	UPRCC00000768	\$2,454.01	
41123	5/14/2020	CHK	BoundTree	Yes	PMCHK00001440	\$2,042.08	
41124	5/14/2020	CHK	Fire Brigade	Yes	PMCHK00001440	\$200.00	
41125	5/14/2020	CHK	FPL	Yes	PMCHK00001440	\$423.72	
41126	5/14/2020	CHK	Gas South	Yes	PMCHK00001440	\$32.59	
41127	5/14/2020	CHK	Hayo Const.	Yes	PMCHK00001440	\$12,390.00	
41128	5/14/2020	CHK	Lynch Oil Company	Yes	PMCHK00001440	\$502.33	
41129	5/14/2020	CHK	Manatee County	Yes	PMCHK00001440	\$3,539.25	
41130	5/14/2020	CHK	MCUD	Yes	PMCHK00001440	\$655.88	
41131	5/14/2020	CHK	Persson, Cohen	Yes	PMCHK00001440	\$653.40	
41132	5/14/2020	CHK	Quadmed, Inc.	Yes	PMCHK00001440	\$109.90	
41133	5/14/2020	CHK	Richards Plumbing Repair	Yes	PMCHK00001440	\$250.00	
41134	5/14/2020	CHK	Sams Club	Yes	PMCHK00001440	\$153.54	
41135	5/14/2020	CHK	Suncoast Professional	Yes	PMCHK00001440	\$1,193.92	
XFR000005794	5/14/2020	XFR	Transfer From CASH	Yes	CMXFR00000600		\$40,000.00

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DAJ000005787	5/15/2020	DAJ EFTPS - PP 05/10/2020	Yes CMTRX00002567 \$32,064.48
DAJ000005795	5/18/2020	DAJ SVC CHARGE	Yes CMTRX00002570 \$10.00
DAJ000005796	5/19/2020	DAJ Principal Insurance	Yes CMTRX00002571 \$5,332.51
DAJ000005800	5/20/2020	DAJ Tax Collector	Yes CMTRX00002573 \$5,985.65
IAJ000005799	5/20/2020	IAJ Tax Collector	Yes CMTRX00002573 \$199,521.69
XFR000005798	5/20/2020	XFR Transfer From CASH	Yes CMXFR00000601 \$50,000.00
41136	5/21/2020	CHK AFLAC	Yes PMCHK00001441 \$1,886.16
41137	5/21/2020	CHK Airgas USA, LLC	Yes PMCHK00001441 \$79.84
41138	5/21/2020	CHK Bradenton Herald	Yes PMCHK00001441 \$94.77
41139	5/21/2020	CHK Cedar Hammock	Yes PMCHK00001441 \$4,500.00
41140	5/21/2020	CHK D&D Garage Doors	Yes PMCHK00001441 \$774.00
41141	5/21/2020	CHK Direct Detail, LLC	Yes PMCHK00001441 \$542.10
41142	5/21/2020	CHK Emergency Medical Services	No PMCHK00001441 \$25.00
41143	5/21/2020	CHK FPL	Yes PMCHK00001441 \$540.83
41144	5/21/2020	CHK France Lawn Care Inc.	Yes PMCHK00001441 \$680.00
41145	5/21/2020	CHK Galati Marine	Yes PMCHK00001441 \$263.65
41146	5/21/2020	CHK Hydrant Wear	No PMCHK00001441 \$2,464.50
41147	5/21/2020	CHK Lapensee	Yes PMCHK00001441 \$215.00
41148	5/21/2020	CHK Manatee County	Yes PMCHK00001441 \$100.00
41149	5/21/2020	CHK Marlin Business	Yes PMCHK00001441 \$472.50
41150	5/21/2020	CHK MTI-SR70	No PMCHK00001441 \$2,822.67
41151	5/21/2020	CHK Nephron	Yes PMCHK00001441 \$150.00
41152	5/21/2020	CHK Streamline	Yes PMCHK00001441 \$300.00
41153	5/21/2020	CHK Tax Collector	No PMCHK00001441 \$158.23
41154	5/21/2020	CHK Verizon Ipads-Cells	Yes PMCHK00001441 \$70.10
41155	5/21/2020	CHK Veritas! Pest Management, LL	Yes PMCHK00001441 \$600.00
DAJ000005797	5/21/2020	DAJ BCBS	Yes CMTRX00002572 \$59,985.76
IAJ000005807	5/21/2020	IAJ Deposits	Yes CMTRX00002575 \$8,176.11
DAJ000005802	5/27/2020	DAJ ICMA-RC	Yes CMTRX00002574 \$603.40
DAJ000005803	5/27/2020	DAJ ICMA-RC	Yes CMTRX00002574 \$4,285.24
DAJ000005804	5/27/2020	DAJ ICMA-RC	Yes CMTRX00002574 \$1,046.50
DAJ000005805	5/27/2020	DAJ ICMA-RC	Yes CMTRX00002574 \$1,141.43
DAJ000005806	5/27/2020	DAJ DEPT OF REVENUE	Yes CMTRX00002574 \$536.02
DD000000000000020701	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,877.70
DD000000000000020702	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,089.40
DD000000000000020703	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,903.37
DD000000000000020704	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,796.24
DD000000000000020705	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,087.26
DD000000000000020706	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,621.87
DD000000000000020707	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,125.05
DD000000000000020708	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,741.40
DD000000000000020709	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,013.40
DD000000000000020710	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,782.94
DD000000000000020711	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,916.33
DD000000000000020712	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,861.29
DD000000000000020713	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,521.62
DD000000000000020714	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,737.85
DD000000000000020715	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,067.66
DD000000000000020716	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,971.36
DD000000000000020717	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,189.78
DD000000000000020718	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$3,089.62
DD000000000000020719	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,189.53
DD000000000000020720	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,466.86
DD000000000000020721	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,240.32
DD000000000000020722	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,827.21
DD000000000000020723	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,233.29
DD000000000000020724	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,253.57
DD000000000000020725	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,682.47
DD000000000000020726	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,509.21
DD000000000000020727	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,378.04
DD000000000000020728	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,778.23
DD000000000000020729	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,054.38

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DD00000000000020730	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,896.39
DD00000000000020731	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,086.29
DD00000000000020732	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,359.96
DD00000000000020733	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,793.14
DD00000000000020734	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,446.01
DD00000000000020735	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,376.71
DD00000000000020736	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,859.23
DD00000000000020737	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,289.39
DD00000000000020738	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$3,245.87
DD00000000000020739	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,200.24
DD00000000000020740	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,760.20
DD00000000000020741	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$2,312.39
DD00000000000020742	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,727.21
DD00000000000020743	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,490.53
DD00000000000020744	5/27/2020	CHK Payroll Check	Yes UPRCC00000769 \$1,708.41
41156	5/28/2020	CHK Alan Jay Fleet Sales	No PMCHK00001442 \$850.00
41157	5/28/2020	CHK Bright House	No PMCHK00001442 \$472.87
41158	5/28/2020	CHK First Bankcard	No PMCHK00001442 \$6,061.99
41159	5/28/2020	CHK FPL	No PMCHK00001442 \$456.11
41160	5/28/2020	CHK Frontier Communications	No PMCHK00001442 \$301.96
41161	5/28/2020	CHK Hayo Const.	Yes PMCHK00001442 \$10,685.00
41162	5/28/2020	CHK LegalShield	No PMCHK00001442 \$25.90
41163	5/28/2020	CHK Palma Sola Presbyterian Chur	No PMCHK00001442 \$3,500.00
41164	5/28/2020	CHK Salem Trust	No PMCHK00001442 \$72,094.42
41165	5/28/2020	CHK Staples	No PMCHK00001442 \$82.94
41166	5/28/2020	CHK Suncoast Professional	No PMCHK00001442 \$1,193.92
41167	5/28/2020	CHK Sunshine Ace	No PMCHK00001442 \$125.82
41168	5/28/2020	CHK Ten-8	No PMCHK00001442 \$678.44
41169	5/28/2020	CHK Verizon Ipads-Cells	No PMCHK00001442 \$820.60
XFR000005810	5/28/2020	XFR Transfer From CASH	Yes CMXFR00000602 \$45,000.00
DAJ000005801	5/29/2020	DAJ EFTPS	Yes CMTRX00002574 \$30,582.19
DAJ000005809	5/29/2020	DAJ FRS	Yes CMTRX00002576 \$5,732.18
INT000005816	5/31/2020	INT Reconciliation Adjustment	Yes CMADJ00001095 \$50.11

198 Transaction(s)

FLCLASS ASSIGN	FL CLASS ASSIGNED ACCOUNT		\$2,077,659.43
INT000005817	5/31/2020 INT Reconciliation Adjustment	Yes	CMADJ00001096 \$1,269.35

1 Transaction(s)

FLCLASS IMPACT	FL CLASS IMPACT FUND		\$54,750.98
INT000005818	5/31/2020 INT Reconciliation Adjustment	Yes	CMADJ00001097 \$33.46

1 Transaction(s)

HEALTH	UNASSIGNED FUND BALANCE		\$906,516.77
INT000005812	5/31/2020 INT Reconciliation Adjustment	Yes	CMADJ00001092 \$345.38

1 Transaction(s)

IMPACT	IMPACT FUND		\$97,404.02
IAJ000005813	5/6/2020 IAJ Deposits	Yes	CMTRX00002577 \$1,500.00
IAJ000005808	5/21/2020 IAJ Deposits	Yes	CMTRX00002575 \$1,000.00
INT000005814	5/31/2020 INT Reconciliation Adjustment	Yes	CMADJ00001093 \$36.75

3 Transaction(s)

TRAINING	ASSIGNED FUND BALANCE		\$1,754,867.88
INT000005815	5/31/2020 INT Reconciliation Adjustment	Yes	CMADJ00001094 \$668.61

West Manatee Fire Rescue District

Operating Budget Variance
10-01-19 through 09-30-20

Income	REVENUES	Total	Budget	Variance
		6/1/2020	9/30/2020	
Accounts	Taxes, Fees, Funds			
2000	Tax Receipts	\$ 7,057,153.63	\$ 7,320,794.00	\$ (263,640.37)
2003	Miscellaneous	\$ 6,983.10	\$ 1,500.00	\$ 5,483.10
2005	Inspection Fees	\$ 11,934.78	\$ 5,000.00	\$ 6,934.78
2006	Grants	\$ -	\$ 5,000.00	\$ (5,000.00)
	Total Taxes, Fees, Funds	\$ 7,076,071.51	\$ 7,332,294.00	\$ (256,222.49)
Accounts	Interest			
2011	Interest - Tax Receipts	\$ 2,830.51	\$ -	\$ 2,830.51
2012	Interest	\$ 56,442.63	\$ 65,000.00	\$ (8,557.37)
	Total Interest	\$ 59,273.14	\$ 65,000.00	\$ (5,726.86)
Accounts	Reimbursement			
2019	Retiree Insurance Reimbursement	\$ 48,046.76	\$ 50,000.00	\$ (1,953.24)
2020	Insurance Reimbursement	\$ -	\$ -	\$ -
2021	EMS Reimbursement	\$ 24,000.00	\$ 36,000.00	\$ (12,000.00)
2022	Supplemental Comp Reimbursement	\$ 10,050.32	\$ 21,240.00	\$ (11,189.68)
2025	Tax Excess Fee Reimbursement	\$ 53,215.43	\$ 42,000.00	\$ 11,215.43
2027	Miscellaneous Reimbursement	\$ 200.00	\$ -	\$ 200.00
2028	FEMA Reimbursement	\$ 7,721.11	\$ -	\$ 7,721.11
2034	Sale of Surplus Property	\$ 157.25	\$ 20,000.00	\$ (19,842.75)
5002	Cell Tower Lease	\$ 53,827.20	\$ 53,827.00	\$ 0.20
	Total Reimbursement	\$ 197,218.07	\$ 223,067.00	\$ (25,848.93)
	Budgeted Use of Impact Fees	\$ -	\$ 115,000.00	\$ (115,000.00)
	Budgeted Use of Unassigned Reserves	\$ 744,745.69	\$ 1,910,873.00	\$ (1,166,127.31)
	Total Revenue	\$ 7,332,562.72	\$ 9,646,234.00	\$ (2,313,671.28)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-19 through 09-30-20

EXPENSES	EXPENSES	Total	Budget	Variance
	Wages and Benefits			
		Year to date		
3000	Salaries	\$ 1,952,780.30	\$ 3,154,213.52	\$ (1,201,433.22)
3001	FLSA/Overtime	\$ 204,566.87	\$ 400,136.91	\$ (195,570.04)
3003	Education	\$ 13,471.18	\$ 21,360.00	\$ (7,888.82)
3004	Longevity Pay	\$ 158,514.10	\$ 154,222.44	\$ 4,291.66
3005	Retirement Health Savings	\$ 19,431.19	\$ 86,561.94	\$ (67,130.75)
3006	Reserve Pay	\$ 22,457.37	\$ 45,000.00	\$ (22,542.63)
3007	FICA/Medicare	\$ 173,809.06	\$ 312,679.58	\$ (138,870.52)
3009	Workers Compensation	\$ 112,961.00	\$ 153,026.34	\$ (40,065.34)
3010	Health Insurance	\$ 662,948.40	\$ 850,000.00	\$ (187,051.60)
3011	Administrative Uniforms	\$ 1,895.89	\$ 3,025.00	\$ (1,129.11)
3012	Operations Uniforms	\$ 9,568.44	\$ 10,000.00	\$ (431.56)
3013	FRS	\$ 50,289.15	\$ 67,000.00	\$ (16,710.85)
3014	CH175	\$ 649,471.67	\$ 900,000.00	\$ (250,528.33)
3015	General Retirement	\$ 8,437.80	\$ 16,685.11	\$ (8,247.31)
3016	Compensated Expenses	\$ 5,754.58	\$ 15,000.00	\$ (9,245.42)
3017	Commission Honorarium	\$ 11,750.00	\$ 15,000.00	\$ (3,250.00)
3019	Retiree Insurance	\$ 52,741.47	\$ 50,000.00	\$ 2,741.47
	Total Wages and Benefits	\$ 4,110,848.47	\$ 6,253,910.84	\$ (2,143,062.37)
	Maintenance			
3100	Building Maintenance	\$ 15,568.19	\$ 25,000.00	\$ (9,431.81)
3102	Office Equipment Maintenance	\$ 3,108.36	\$ 5,000.00	\$ (1,891.64)
3103	Vehicle Maintenance	\$ 42,069.68	\$ 75,000.00	\$ (32,930.32)
3104	Communication Equip. Maintenance	\$ 4,902.09	\$ 7,000.00	\$ (2,097.91)
3105	General Equipment Maintenance	\$ 144.09	\$ 4,000.00	\$ (3,855.91)
3106	Rescue/Medical Maintenance	\$ 57.20	\$ 6,500.00	\$ (6,442.80)
3107	Firefighting Maintenance	\$ 674.59	\$ 5,000.00	\$ (4,325.41)
3108	USAR Maintenance	\$ 4,500.00	\$ 5,000.00	\$ (500.00)
3109	Special Team Maintenance	\$ 57.20	\$ 2,000.00	\$ (1,942.80)
3110	SCBA Maintenance	\$ 1,747.32	\$ 2,000.00	\$ (252.68)
3111	Protective Gear Maintenance	\$ 5,775.99	\$ 7,500.00	\$ (1,724.01)
	Total Maintenance	\$ 78,604.71	\$ 144,000.00	\$ (65,395.29)
	Insurance			
3200	General Property/Vehicles	\$ 44,920.33	\$ 64,000.00	\$ (19,079.67)
	Total Insurance	\$ 44,920.33	\$ 64,000.00	\$ (19,079.67)
	Training			
3300	General Training	\$ 23,024.55	\$ 20,000.00	\$ 3,024.55
3301	Education Incentive	\$ 6,620.24	\$ 40,000.00	\$ (33,379.76)
3302	Seminars & Conferences	\$ 7,166.20	\$ 23,000.00	\$ (15,833.80)
3303	Reserve Training	\$ -	\$ -	
3304	Training Aids & Supplies	\$ 1,660.16	\$ 1,500.00	\$ 160.16
3305	Commissioner Training & Conferences	\$ -	\$ 2,500.00	\$ (2,500.00)
	Total Training	\$ 38,471.15	\$ 87,000.00	\$ (48,528.85)
	Office Expenses			
3400	Postage	\$ 299.58	\$ 1,300.00	\$ (1,000.42)
3401	Printing	\$ 111.95	\$ 500.00	\$ (388.05)
3402	Advertising	\$ 940.68	\$ 2,000.00	\$ (1,059.32)
3403	Subscriptions	\$ 274.00	\$ 450.00	\$ (176.00)
3404	Legislative	\$ -	\$ 500.00	\$ (500.00)
3405	Dues	\$ 5,300.00	\$ 7,500.00	\$ (2,200.00)
	Total Office Expenses	\$ 6,926.21	\$ 12,250.00	\$ (5,323.79)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-19 through 09-30-20

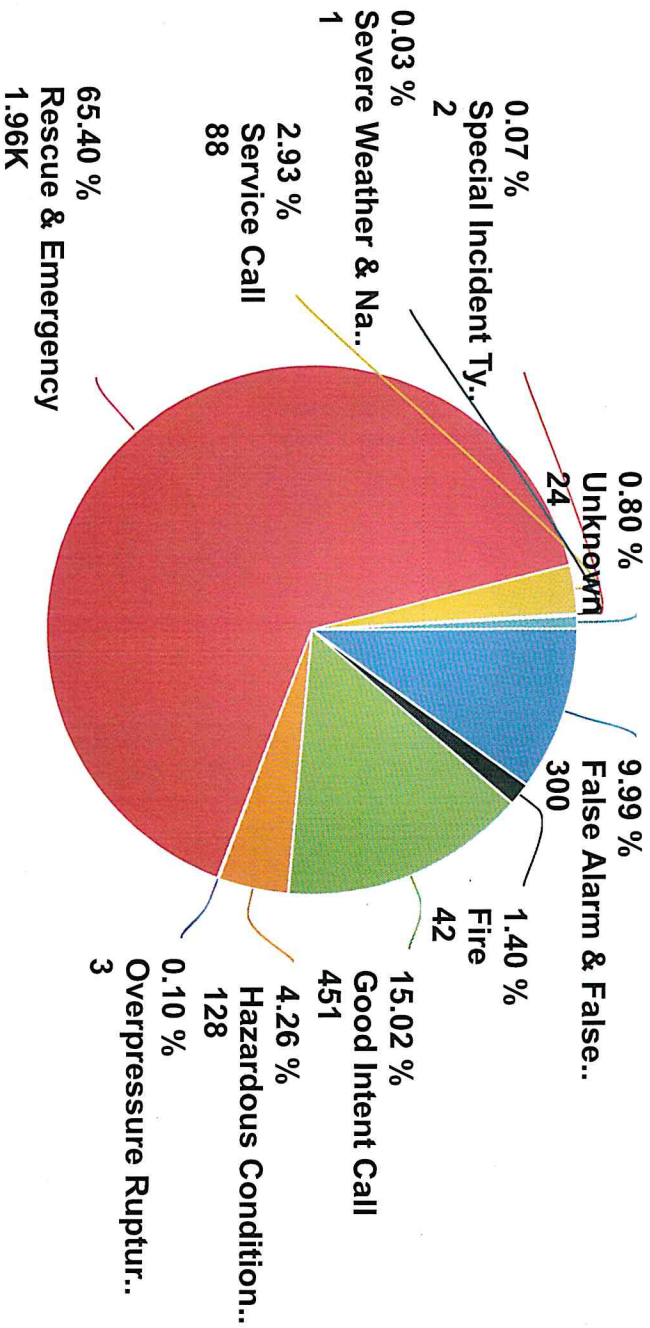
Supplies				
3500	Office Supplies	\$ 2,105.21	\$ 8,000.00	\$ (5,894.79)
3501	Station Supplies	\$ 3,079.46	\$ 5,500.00	\$ (2,420.54)
3502	Medical Supplies	\$ 23,380.38	\$ 31,000.00	\$ (7,619.62)
3503	Small Tools and Minor Equipment	\$ 2,624.74	\$ 10,000.00	\$ (7,375.26)
3505	Firefighting Supplies	\$ 4,089.46	\$ 10,000.00	\$ (5,910.54)
		\$ -		
	Total Supplies	\$ 35,279.25	\$ 64,500.00	\$ (29,220.75)
Utilities				
3600	Fuel	\$ 22,386.65	\$ 50,000.00	\$ (27,613.35)
3601	Telephone/Cell/Pagers/Imobile	\$ 17,177.65	\$ 26,000.00	\$ (8,822.35)
3602	Electric	\$ 14,459.06	\$ 28,000.00	\$ (13,540.94)
3603	Water/Sewer/Garbage	\$ 8,783.05	\$ 15,000.00	\$ (6,216.95)
	Total Utilities	\$ 62,806.41	\$ 119,000.00	\$ (56,193.59)
Fire Prevention				
3700	Fire Prevention	\$ 1,250.41	\$ 2,000.00	\$ (749.59)
3701	Education Materials	\$ 225.00	\$ 3,000.00	\$ (2,775.00)
3702	Codes	\$ 1,575.00	\$ 1,800.00	\$ (225.00)
3703	Public Education/Open Houses	\$ 2,035.64	\$ 4,000.00	\$ (1,964.36)
	Total Fire Prevention	\$ 5,086.05	\$ 10,800.00	\$ (5,713.95)
Special Services				
3900	Accounting Services	\$ 29,080.00	\$ 32,000.00	\$ (2,920.00)
3901	Tax Collector	\$ 216,883.01	\$ 219,623.82	\$ (2,740.81)
3902	Legal Services	\$ 28,128.50	\$ 35,000.00	\$ (6,871.50)
3903	Contract Services	\$ 96,512.50	\$ 160,000.00	\$ (63,487.50)
3905	Medical Expenses	\$ 24,590.00	\$ 35,000.00	\$ (10,410.00)
3906	Rent	\$ 31,500.00	\$ 45,000.00	\$ (13,500.00)
	Total Special Services	\$ 426,694.01	\$ 526,623.82	\$ (99,929.81)
Miscellaneous				
4100	Miscellaneous	\$ 4,236.75	\$ 10,000.00	\$ (5,763.25)
4101	Grant Expenditures	\$ -	\$ -	
4102	Cadet Expenses	\$ -	\$ 1,000.00	\$ (1,000.00)
4103	Emergency Management	\$ 3,003.97	\$ 5,000.00	\$ (1,996.03)
	Total Miscellaneous	\$ 7,240.72	\$ 16,000.00	\$ (8,759.28)
Capital Outlay				
6000	Capital Expenses	\$ 788,364.78	\$ 2,007,000.00	\$ (1,218,635.22)
6301	Impact Expenses	\$ -	\$ 115,000.00	\$ (115,000.00)
	Total Capital Outlay	\$ 788,364.78	\$ 2,122,000.00	\$ (1,333,635.22)
Debt Service				
6200	Interest	\$ 15,400.64	\$ 29,576.54	\$ (14,175.90)
6201	Principal	\$ 97,673.72	\$ 196,572.18	\$ (98,898.46)
	Total Debt Service	\$ 113,074.36	\$ 226,148.72	\$ (113,074.36)
	Total Expenses	\$ 5,718,316.45	\$ 9,646,234.00	\$ (3,927,917.55)

Analysis by Incident Type (Exposure 0)

05/01/2019-05/31/2020



- False Alarm & False Call
- Fire
- Good Intent Call
- Hazardous Condition (No Fire)
- Overpressure Rupture, Explosion, Overheat(no fire)
- Rescue & Emergency Medical Service Incident
- Service Call
- Severe Weather & Natural Disaster
- Special Incident Type
- Unknown



Total of Incident Type:
3,003

West Manatee Fire Rescue
Monthly Fire Prevention Report
May 2020

Inspection Type	Number of Inspections
Annual/Periodic	36
Re-Inspection #1	10
Re-Inspection #2 or >	14
Site Inspections/Visits	18
Fire Watch	1
Fire Line Inspections	0
Fire Line Pressure Tests	2
Consultations	2
Stop Work Order	0
Fire Alarm Malfunctions	1
Fire Alarm Investigations	11
Total Number of Inspections	95
Plan Review Type	Number of Reviews
Building/Rehabilitation	4
Site	1
Hood Suppression	3
Fire Line	1
Fire Sprinkler	0
Fire Alarm	2
Fireworks Display	0
Temporary Use Permits	0
Total Number of Reviews	11
Fire Investigations	Type of Fire
5315 Gulf DR Holmes Beach	131-Passenger Vehicle Fire
Total Number of Fire Investigations	1

**West Manatee Fire Rescue
Monthly Training Report**

May		Outside Training Attended			
Training Hours:	1059.10	Name	Location	Class	Hours
Training Hours:YTD	4785.39	Ben Dillon	MTC	Paramedic School	40.00
		Tyler MacDonald	MTC	Paramedic School	40.00
Shift Training Hours					
A-Shift	278.84				
B-Shift	313.20				
C-Shift	387.06				
	979.10				80.00
A-Shift	Hours	B-Shift	Hours	C-Shift	Hours
APPLE	17.22	JASINSKI	51.88	AGRESTA	67.64
BOWEN	23.48	BAGGETT	22.13	BALZER	25.89
FRAZIER	21.05	BERGBOM	19.63	BENSHOFF	36.38
HAYGOOD	13.06	BRUNNER	17.80	BILL	29.88
JASINSKI	15.32	DILLON	46.30	GASKILL	29.71
LAURICELLA	17.22	KIERMAN	7.66	HOPKINS	25.22
LEIGH	20.06	PETROSINO	17.55	KIMBRELL	27.47
LONZO	29.21	POWERS	31.80	LEASE	23.79
OKELLY	43.06	SEDILLO	20.63	MACDONALD	16.14
PHILIPS	31.22	TACKETT	31.88	MOORE	51.58
POLLOCK	26.72	TAYLOR	27.97	REESE	24.14
STARK	21.22	VOLLMER	17.97	STUMP	29.22
	278.84		313.20		387.06