

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of August 20, 2019
Administration Building*

The meeting was called to order at 6:00 p.m. with the following members present: David Bishop, Randy Cooper, Larry Jennis and Al Robinson and George Harris. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Bishop announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

SPECIAL PRESENTATIONS: Oath of Office was completed by new hire Firefighter/Paramedic Lisa Sedillo and Chaplain Dave Furst. Promotion to 2nd Class Firefighter for Andrew Powers and Jerrod Apple. Phoenix Awards presented to: Jerrod Apple, Adam Baggett, John Balzer, Chad Brunner, Jay Johnson, Tyler MacDonald, Mike Petrosino, Andrew Powers and Darren Vollmer.

PUBLIC HEARING for 2018-2019 Budget Amendment Resolution 2019-04: Chairman Bishop called the Public Hearing to order. Administrative Manager Kichar verified that the public notice was advertised in the Bradenton Herald. She stated that this amendment is for the current 2018-2019 year as we are required to bring the audited balances forward. Also, with the sale of the administration building, we needed to amend budget to reflect the sale along with the expense of the payoff. There were also some other minor changes. With the sale of the building we were able to eliminate the use of the \$480,000 of reserves that had been budgeted for. Also, \$295,000 was added to capital expenses for the purchase of the land for the new administration building and the use of \$285,000 of Impact Fees for the Station 2 land lease purchase. Chairman Bishop opened the Public Hearing for public comment. There were no public comments. Commissioner Cooper motioned to adopt Resolution 2019-04 as presented; seconded by Commissioner Harris. Discussion followed. Commissioner Cooper stated that this was a unique situation with the extra revenue that was generated from the sale of the administration building and the purchase of 2 properties. It is very well organized and a good solid budget. Discussion ended. Motion passed unanimously.

PUBLIC HEARING for 1st Reading 2019-2020 Budget: Chairman Bishop called the Public Hearing to order. Administrative Manager Kichar verified that the public notice was advertised in the Bradenton Herald. Battalion Chief Rigney stated that it hasn't changed much from the April workshop. Our major purchases are the administration building and fire engine. Would like to review more of the goals. The goals for this next year are to purchase the new engine for the island; the transition from one Chief to the next; ALS at all 3 stations by the end of next fiscal year; Fire Prevention improving the process for plans reviews and the focus on finalizing the administrative policies. Chairman Bishop opened the Public Hearing for public comment. There were no public comments. Commissioner Cooper stated that it is a very lean budget, very smart and efficient budget. Commissioner Harris wanted to thank staff for the hard work that was done as it shows. Chairman Bishop adjourned the Public Hearing.

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Harris motioned to approve consent agenda as presented; seconded by Commissioner Jennis; motion passed unanimously.

COMMUNICATIONS: A note of thanks to Lt. Tackett, FF Petrosino and FF Kurtz for allowing their organization called Bradenton Puppy Raisers and Pups to come tour the station and let the pups get familiar with the sounds.

CARRIED FROM CONSENT AGENDA: None

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of August 20, 2019
Administration Building*

OLD BUSINESS:

- A. *New Administration Building:* B.C. Rigney stated we are still in the due diligence period. Chief Sousa and B.C. Rigney attended the board meeting at Hidden Lakes Condo concerning the easement and they approved for us to hook up to their system. Waiting on the survey and then land use change. Rigney stated we have put out for an RFQ for architects to design the new administration building. Would like to have a board member to be on committee. Chairman Bishop stated he is ok with doing it. He stated that he knows most of the firms that would probably submit, in the past it has not been a problem for the board and wouldn't have a conflict and if so would exclude himself. Commissioner Cooper asked what is expected. Chief Sousa stated that the closing date is September 11th and on September 12th the committee would meet at a publicly noticed meeting to open and score them. A short list would be created and at the October meeting the board would then score the short list and select. Commissioner Robinson stated that he believes Chairman Bishop should be on the committee. Commissioner Harris stated the Chair should assign himself. Commissioner Cooper stated he would be willing to be an alternate if needed. Chairman Bishop appointed himself and Commissioner Cooper as an alternate if there was any conflict.

NEW BUSINESS: None

CHIEF'S REPORT: Chief Sousa stated he has had discussions with other Chief's about the vagueness in the new cancer bill. Would like to propose to put on agenda for next month to discuss. FMIT has done some webinars on it. Chairman Bishop suggested we do a workshop next month at 5:30. Commissioner Cooper asked for some summary information prior to workshop and Commissioner Jennis asked for the text of the bill to be sent out as well. B.C. Rigney stated that the Changing of Command will be on October 17th at Station 1 at 6:00 p.m.; He also reported that he is getting 3 bids for architect/engineer for the Station 3 remodel; Open house will be on October 26th at Station 1.

COMMISSIONER'S COMMENTS: Commissioner Robinson reported that he went to the Barrier Island Elected Officials meeting today. Not much was going on. There was discussion about the Pier project, and they expect the restaurant to be open in the spring. There was no discussion about the Cortez Bridge.

NEXT MEETING: Tuesday, September 10, 2019 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Bishop adjourned the meeting at 6:52 p.m.

(Seal)

Chairman

Secretary

West Manatee Fire Rescue
August 31, 2019
Treasurers Report

CHECKING:

Beginning Balance	\$20,343.71
Tax Receipts	\$0.00
Deposits	\$37,546.85
Tax Collector Excess Fees	\$0.00
Interest Earned on Checking	\$143.32
Interest Earned on Tax Receipts	\$0.00
Transfers in	\$650,000.00
Transfers out	\$0.00
Expenditures/CD Purchases	-\$448,755.41
Ending Balance as of August 31, 2019	<u>\$259,278.47</u>

IMPACT FEE FUND:

Beginning Balance	\$66,577.09
Deposits	\$3,000.00
Expenditures/Service Charges	\$0.00
Interest earned	\$71.52
Ending Balance as of August 31, 2019	<u>\$69,648.61</u>

FL CLASS ASSIGNED FUND:

Beginning Balance	\$2,048,300.89
Deposits/Withdrawals	\$0.00
Interest earned	\$4,013.19
Ending Balance as of August 31, 2019	<u>\$2,052,314.08</u>

TOTAL FUNDS AS OF AUGUST 31ST, 2019 \$7,870,641.60

MONEY MARKET ACCOUNT:

Beginning Balance	\$1,709,413.65
Deposits	\$0.00
Transfers in	\$0.00
Transfers out	-\$650,000.00
Expenditures/Service Charges	\$0.00
Interest earned	\$1,506.57
Ending Balance as of August 31, 2019	<u>\$1,060,920.22</u>

UNASSIGNED FUND:

Beginning Balance	\$1,653,875.12
Deposits/Withdrawals	\$0.00
Interest earned	\$1,755.83
Ending Balance as of August 31, 2019	<u>\$1,655,630.95</u>

ASSIGNED FUND:

Beginning Balance	\$2,431,635.89
Deposits/Withdrawals	\$0.00
Interest earned	\$2,581.53
Ending Balance as of August 31, 2019	<u>\$2,434,217.42</u>

FL CLASS IMPACT FUND:

Beginning Balance	\$337,969.65
Deposits/Withdrawals	\$0.00
Interest earned	\$662.20
Ending Balance as of August 31, 2019	<u>\$338,631.85</u>

St 1 Building Loan Payoff Amount 6/30/2019	<u>\$1,304,775.39</u>
	\$1,304,775.39

General Fixed Assets 2017/2018 Audit

Land	\$642,669.00
Construction in Process	\$0.00
Buildings & Improvements	\$5,612,770.00
Machinery & Equipment	<u>\$1,541,449.00</u>

TOTAL \$7,796,888.00

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	8/1/2019
User-Defined 1	First	Last	Type	First
				Last

Sorted By: Date
 Include Trx: Reconciled, Unreconciled, Voided

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type	Paid To/Rcvd From
CASH	SAVINGS ACCOUNT		\$1,060,920.22
XFR000005479	8/5/2019	XFR	Transfer To CHECKING
XFR000005490	8/19/2019	XFR	Transfer To CHECKING
XFR000005492	8/27/2019	XFR	Transfer To CHECKING
XFR000005493	8/28/2019	XFR	Transfer To CHECKING
INT000005499	8/30/2019	INT	Reconciliation Adjustment
			\$200,000.00
			\$200,000.00
			\$25,000.00
			\$225,000.00
			\$1,506.57

5 Transaction(s)

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type	Paid To/Rcvd From
CHECKING	OPERATING ACCOUNT		\$235,961.11
XFR000005479	8/5/2019	XFR	Transfer From CASH
40275	8/7/2019	CHK	Atlantic Relocation Systems
40276	8/7/2019	CHK	Bill, Derek
40277	8/7/2019	CHK	BoundTree
40278	8/7/2019	CHK	City of Holmes Beach
40279	8/7/2019	CHK	CSU Security
40280	8/7/2019	CHK	Fire Brigade
40281	8/7/2019	CHK	Henry Schein
40282	8/7/2019	CHK	Home Depot
40283	8/7/2019	CHK	Johnson, Jay
40284	8/7/2019	CHK	Lynch Oil Company
40285	8/7/2019	CHK	MCUD
40286	8/7/2019	CHK	Mills, Leo
40287	8/7/2019	CHK	David Nonell
40288	8/7/2019	CHK	Pye Barker Fire
40289	8/7/2019	CHK	Robson Corp
40290	8/7/2019	CHK	RoseAsp
40291	8/7/2019	CHK	Smarsh, Inc.
40292	8/7/2019	CHK	Suncoast Professional
40293	8/7/2019	CHK	TECO
40294	8/7/2019	CHK	Ten-8
40295	8/7/2019	CHK	Vitas, Vil
DAJ000005475	8/7/2019	DAJ	ICMA-RC
DAJ000005476	8/7/2019	DAJ	ICMA-RC
DAJ000005477	8/7/2019	DAJ	ICMA-RC
DAJ000005478	8/7/2019	DAJ	ICMA-RC
DD0000000000000019633	8/7/2019	CHK	Payroll Check
DD0000000000000019634	8/7/2019	CHK	Payroll Check
DD0000000000000019635	8/7/2019	CHK	Payroll Check
DD0000000000000019636	8/7/2019	CHK	Payroll Check
DD0000000000000019637	8/7/2019	CHK	Payroll Check
DD0000000000000019638	8/7/2019	CHK	Payroll Check
DD0000000000000019639	8/7/2019	CHK	Payroll Check
DD0000000000000019640	8/7/2019	CHK	Payroll Check
DD0000000000000019641	8/7/2019	CHK	Payroll Check
DD0000000000000019642	8/7/2019	CHK	Payroll Check
DD0000000000000019643	8/7/2019	CHK	Payroll Check
DD0000000000000019644	8/7/2019	CHK	Payroll Check
DD0000000000000019645	8/7/2019	CHK	Payroll Check
DD0000000000000019646	8/7/2019	CHK	Payroll Check
DD0000000000000019647	8/7/2019	CHK	Payroll Check
			\$200,000.00
			\$16.65
			\$1,167.75
			\$84.79
			\$460.42
			\$717.50
			\$135.00
			\$267.87
			\$41.00
			\$1,363.20
			\$1,408.69
			\$307.23
			\$2,400.00
			\$2,083.33
			\$127.95
			\$390.00
			\$462.60
			\$170.00
			\$1,145.14
			\$45.61
			\$184.74
			\$1,687.50
			\$896.50
			\$4,733.61
			\$343.40
			\$1,088.24
			\$272.44
			\$200.00
			\$212.40
			\$230.88
			\$470.99
			\$230.88
			\$286.28
			\$193.93
			\$230.88
			\$286.28
			\$525.77
			\$230.88
			\$193.93
			\$378.63
			\$286.29

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DD00000000000019648	8/7/2019	CHK Payroll Check	Yes UPRCC00000732 \$470.99
DD00000000000019649	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,870.87
DD00000000000019650	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,774.08
DD00000000000019651	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,385.69
DD00000000000019652	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,587.31
DD00000000000019653	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,372.62
DD00000000000019654	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,638.14
DD00000000000019655	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,925.94
DD00000000000019656	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,703.50
DD00000000000019657	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,021.76
DD00000000000019658	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,320.58
DD00000000000019659	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,067.17
DD00000000000019660	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,549.34
DD00000000000019661	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,194.66
DD00000000000019662	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,004.18
DD00000000000019663	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,358.81
DD00000000000019664	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,913.55
DD00000000000019665	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,959.53
DD00000000000019666	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,164.52
DD00000000000019667	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,764.58
DD00000000000019668	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,289.78
DD00000000000019669	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,105.97
DD00000000000019670	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,832.76
DD00000000000019671	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,838.01
DD00000000000019672	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,678.19
DD00000000000019673	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,570.67
DD00000000000019674	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,456.39
DD00000000000019675	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,714.61
DD00000000000019676	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$3,294.03
DD00000000000019677	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,009.24
DD00000000000019678	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,650.69
DD00000000000019679	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,109.29
DD00000000000019680	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,421.88
DD00000000000019681	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,866.75
DD00000000000019682	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,533.57
DD00000000000019683	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,608.24
DD00000000000019684	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,791.19
DD00000000000019685	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,552.11
DD00000000000019686	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,189.41
DD00000000000019687	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,379.66
DD00000000000019688	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,727.65
DD00000000000019689	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$2,313.54
DD00000000000019690	8/7/2019	CHK Payroll Check	Yes UPRCC00000733 \$1,775.52
IAJ000005481	8/8/2019	IAJ Deposits	Yes CMTRX00002443 \$7,741.06
DAJ000005474	8/9/2019	DAJ EFTPS	Yes CMTRX00002441 \$32,056.42
40296	8/13/2019	CHK City of Brad	Yes PMCHK00001383 \$1,820.00
40297	8/14/2019	CHK A1 Fingerprinting & Drug Scr	Yes PMCHK00001384 \$90.00
40298	8/14/2019	CHK BoundTree	Yes PMCHK00001384 \$216.12
40299	8/14/2019	CHK Bradenton Herald	Yes PMCHK00001384 \$30.42
40300	8/14/2019	CHK Cortez Heating	Yes PMCHK00001384 \$175.00
40301	8/14/2019	CHK Cortez Ace Hardware	Yes PMCHK00001384 \$282.88
40302	8/14/2019	CHK Crowder Bros	Yes PMCHK00001384 \$32.46
40303	8/14/2019	CHK FLORES ALEX	Yes PMCHK00001384 \$521.95
40304	8/14/2019	CHK FPL	Yes PMCHK00001384 \$593.94
40305	8/14/2019	CHK Cameron Frazier	Yes PMCHK00001384 \$1,946.25
40306	8/14/2019	CHK Galati Marine	Yes PMCHK00001384 \$333.43
40307	8/14/2019	CHK Losek	Yes PMCHK00001384 \$729.38
40308	8/14/2019	CHK Manatee Apparel Graphics	Yes PMCHK00001384 \$658.40
40309	8/14/2019	CHK MCUD	Yes PMCHK00001384 \$652.96
40310	8/14/2019	CHK Pesco Energy	Yes PMCHK00001384 \$26.14
40311	8/14/2019	CHK Sams Club	Yes PMCHK00001384 \$424.89
40312	8/14/2019	CHK Shepard, Chris	Yes PMCHK00001384 \$94.71

Checkbook ID	Description	User-Defined 1	Current Balance				
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit	
40313	8/14/2019	CHK	Suburban	Yes	PMCHK00001384	\$1,031.65	
40314	8/14/2019	CHK	Ten-8	Yes	PMCHK00001384	\$3,527.44	
DAJ000005484	8/15/2019	DAJ	Hancock Bank	Yes	CMTRX00002445	\$10.00	
IAJ000005483	8/15/2019	IAJ	Deposits	Yes	CMTRX00002444		\$24,450.50
XFR000005490	8/19/2019	XFR	Transfer From CASH	Yes	CMXFR00000573		\$200,000.00
40315	8/21/2019	CHK	Manatee County	No	PMCHK00001385	\$900.00	
40316	8/21/2019	CHK	AFLAC	Yes	PMCHK00001386	\$2,108.24	
40317	8/21/2019	CHK	BCBS Of Fl	Yes	PMCHK00001386	\$62,875.78	
40318	8/21/2019	CHK	Bradenton Herald	Yes	PMCHK00001386	\$77.22	
40319	8/21/2019	CHK	FPL	Yes	PMCHK00001386	\$1,168.62	
40320	8/21/2019	CHK	France Lawn Care Inc.	Yes	PMCHK00001386	\$680.00	
40321	8/21/2019	CHK	LegalShield	Yes	PMCHK00001386	\$51.80	
40322	8/21/2019	CHK	Lynch Oil Company	Yes	PMCHK00001386	\$865.29	
40323	8/21/2019	CHK	Marlin Business	Yes	PMCHK00001386	\$255.00	
40324	8/21/2019	CHK	Ogletree Deakins	Yes	PMCHK00001386	\$1,653.00	
40325	8/21/2019	CHK	Andrew Powers	Yes	PMCHK00001386	\$52.42	
40326	8/21/2019	CHK	Principal Dental	Yes	PMCHK00001386	\$5,511.07	
40327	8/21/2019	CHK	Salem Trust	Yes	PMCHK00001386	\$63,937.29	
40328	8/21/2019	CHK	STREAMLINE	Yes	PMCHK00001386	\$300.00	
40329	8/21/2019	CHK	Suncoast Professional	No	PMCHK00001386	\$1,145.14	
40330	8/21/2019	CHK	Ten-8	Yes	PMCHK00001386	\$858.00	
40331	8/21/2019	CHK	Verizon Ipads-Cells	Yes	PMCHK00001386	\$918.45	
DAJ000005486	8/21/2019	DAJ	ICMA-RC	Yes	CMTRX00002446	\$343.40	
DAJ000005487	8/21/2019	DAJ	ICMA-RC	Yes	CMTRX00002446	\$4,747.87	
DAJ000005488	8/21/2019	DAJ	ICMA-RC	Yes	CMTRX00002446	\$896.50	
DAJ000005489	8/21/2019	DAJ	ICMA-RC	Yes	CMTRX00002446	\$1,087.22	
DD00000000000019691	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,883.21	
DD00000000000019692	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,792.43	
DD00000000000019693	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,176.98	
DD00000000000019694	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,995.89	
DD00000000000019695	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,650.94	
DD00000000000019696	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,619.65	
DD00000000000019697	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,687.46	
DD00000000000019698	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,685.32	
DD00000000000019699	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,483.66	
DD00000000000019700	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,854.96	
DD00000000000019701	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,133.79	
DD00000000000019702	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,009.26	
DD00000000000019703	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,579.86	
DD00000000000019704	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,410.70	
DD00000000000019705	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,146.36	
DD00000000000019706	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,731.09	
DD00000000000019707	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,419.83	
DD00000000000019708	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,250.50	
DD00000000000019709	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,840.68	
DD00000000000019710	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,442.65	
DD00000000000019711	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,060.37	
DD00000000000019712	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,852.63	
DD00000000000019713	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,904.62	
DD00000000000019714	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,346.60	
DD00000000000019715	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,544.67	
DD00000000000019716	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,571.33	
DD00000000000019717	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,930.71	
DD00000000000019718	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,287.77	
DD00000000000019719	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,085.35	
DD00000000000019720	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,726.78	
DD00000000000019721	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,535.36	
DD00000000000019722	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,753.09	
DD00000000000019723	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,506.42	
DD00000000000019724	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,159.81	
DD00000000000019725	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$1,674.85	
DD00000000000019726	8/21/2019	CHK	Payroll Check	Yes	UPRCC00000734	\$2,867.27	

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DD000000000000019727	8/21/2019	CHK Payroll Check	Yes UPRCC00000734 \$1,630.82
DD000000000000019728	8/21/2019	CHK Payroll Check	Yes UPRCC00000734 \$2,254.13
DD000000000000019729	8/21/2019	CHK Payroll Check	Yes UPRCC00000734 \$2,403.26
DD000000000000019730	8/21/2019	CHK Payroll Check	Yes UPRCC00000734 \$2,156.91
DD000000000000019731	8/21/2019	CHK Payroll Check	Yes UPRCC00000734 \$2,209.92
DD000000000000019732	8/21/2019	CHK Payroll Check	Yes UPRCC00000734 \$2,610.19
DAJ000005485	8/23/2019	DAJ EFTPS	Yes CMTRX00002446 \$29,946.54
DAJ000005491	8/23/2019	DAJ FRS	Yes CMTRX00002447 \$4,786.57
40332	8/27/2019	CHK MTI-SR70	No PMCHK00001387 \$1,283.16
XFR000005492	8/27/2019	XFR Transfer From CASH	Yes CMXFR00000574 \$25,000.00
40333	8/28/2019	CHK BoundTree	No PMCHK00001388 \$653.70
40334	8/28/2019	CHK Breathing Air Systems	No PMCHK00001388 \$89.50
40335	8/28/2019	CHK Bright House	No PMCHK00001388 \$413.29
40336	8/28/2019	CHK Crowder Bros	No PMCHK00001388 \$447.63
40337	8/28/2019	CHK CSU Security	No PMCHK00001388 \$85.00
40338	8/28/2019	CHK DMV	No PMCHK00001388 \$64.00
40339	8/28/2019	CHK Dye, Deitrich	No PMCHK00001388 \$3,510.00
40340	8/28/2019	CHK First Bankcard	No PMCHK00001388 \$3,077.27
40341	8/28/2019	CHK FPL	No PMCHK00001388 \$897.69
40342	8/28/2019	CHK Frontier Communications	No PMCHK00001388 \$301.96
40343	8/28/2019	CHK Gulf Business Systems	No PMCHK00001388 \$22.00
40344	8/28/2019	CHK Lapensee	No PMCHK00001388 \$189.94
40345	8/28/2019	CHK Lynch Oil Company	No PMCHK00001388 \$317.05
40346	8/28/2019	CHK MTI-SR70	No PMCHK00001388 \$621.39
40347	8/28/2019	CHK MTC Lakewood	No PMCHK00001388 \$6.00
40348	8/28/2019	CHK Palma Sola Presbyterian Chur	No PMCHK00001388 \$3,500.00
40349	8/28/2019	CHK Staples	No PMCHK00001388 \$180.14
40350	8/28/2019	CHK Ten-8	No PMCHK00001388 \$1,452.73
40351	8/28/2019	CHK Waste Pro	No PMCHK00001388 \$109.77
40352	8/28/2019	CHK Access Fire Protection, Inc	No PMCHK00001389 \$1,050.00
40353	8/28/2019	CHK SCFCU	No PMCHK00001389 \$3,000.00
DAJ000005496	8/28/2019	DAJ Returned Check	Yes CMTRX00002449 \$150.00
XFR000005493	8/28/2019	XFR Transfer From CASH	Yes CMXFR00000575 \$225,000.00
40354	8/29/2019	CHK Cash	Yes PMCHK00001390 \$1,000.00
IAJ000005495	8/29/2019	IAJ Deposits	Yes CMTRX00002448 \$2,355.29
INT000005497	8/30/2019	INT Reconciliation Adjustment	Yes CMADJ00001027 \$143.32

201 Transaction(s)

FLCLASS ASSIGN	FL CLASS ASSIGNED ACCOUNT		\$2,052,314.08
INT000005503	8/30/2019 INT Reconciliation Adjustment	Yes	CMADJ00001033 \$4,013.19

1 Transaction(s)

FLCLASS IMPACT	FL CLASS IMPACT FUND		\$338,631.85
INT000005502	8/30/2019 INT Reconciliation Adjustment	Yes	CMADJ00001032 \$662.20

1 Transaction(s)

HEALTH	UNASSIGNED FUND BALANCE		\$1,655,630.95
INT000005501	8/30/2019 INT Reconciliation Adjustment	Yes	CMADJ00001031 \$1,755.83

1 Transaction(s)

IMPACT	IMPACT FUND		\$69,648.61
IAJ000005480	8/8/2019 IAJ Impact Fees	Yes	CMTRX00002443 \$500.00
IAJ000005482	8/15/2019 IAJ Eason Builders	Yes	CMTRX00002444 \$500.00
IAJ000005494	8/29/2019 IAJ Impact Fees	Yes	CMTRX00002448 \$2,000.00
INT000005498	8/30/2019 INT Reconciliation Adjustment	Yes	CMADJ00001028 \$71.52

4 Transaction(s)

System: 9/3/2019 9:50:46 AM
User Date: 9/3/2019

West Manatee Fire and Rescue
CHECKBOOK REGISTER REPORT
Bank Reconciliation

Page: 5
User ID: Julie

Checkbook ID	Description	User-Defined 1			Current Balance		
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit	
TRAINING	ASSIGNED FUND BALANCE				\$2,434,217.42		
INT000005500	8/30/2019	INT	Reconciliation Adjustment	Yes CMADJ00001030		\$2,581.53	

1 Transaction(s)

214 Total Transaction(s)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-18 through 09-30-19

Income	REVENUES		Total	Budget	Variance
			8/31/19	9/30/19	
Accounts	Taxes, Fees, Funds				
2000	Tax Receipts	\$	7,188,012.18	\$ 7,121,512.00	\$ 66,500.18
2002	Loan	\$	-		
2003	Miscellaneous	\$	5,450.99	\$ 1,500.00	\$ 3,950.99
2005	Inspection Fees	\$	6,365.00	\$ 3,000.00	\$ 3,365.00
2006	Grants	\$	5,000.00	\$ 5,000.00	
	Total Taxes, Fees, Funds	\$	7,204,828.17	\$ 7,131,012.00	\$ 73,816.17
Accounts	Interest				
2012	Interest - Checking	\$	115,110.24	\$ 110,000.00	\$ 5,110.24
	Total Interest	\$	115,110.24	\$ 110,000.00	\$ 5,110.24
Accounts	Reimbursement				
2019	Retiree Insurance Reimbursement	\$	58,986.68	\$ 50,000.00	\$ 8,986.68
2020	Insurance Reimbursement	\$	27,928.57	\$ 27,928.57	\$ -
2021	EMS Reimbursement	\$	33,000.00	\$ 36,000.00	\$ (3,000.00)
2022	Supplemental Comp Reimbursement	\$	15,390.00	\$ 21,240.00	\$ (5,850.00)
2025	Tax Excess Fee Reimbursement	\$	44,412.35	\$ 42,000.00	\$ 2,412.35
2027	Miscellaneous Reimbursement	\$	15,796.01	\$ 15,796.01	\$ -
2028	FEMA Reimbursement	\$	33,945.94	\$ 33,945.94	\$ -
2030	AFG Grant Award	\$	116,637.00	\$ 116,637.00	\$ -
2032	SAFER Award	\$	93,290.55	\$ 93,290.55	\$ -
2034	Sale of Surplus Property	\$	1,629,425.61	\$ 1,624,805.61	\$ 4,620.00
5002	Cell Tower Lease	\$	53,827.00	\$ 53,827.00	\$ -
	Total Reimbursement	\$	2,122,639.71	\$ 2,115,470.68	\$ 7,169.03
	Budgeted Use of Assigned Reserves	\$	-	\$ -	\$ -
	Transfer of Impact Fees	\$	-	\$ 285,000.00	\$ (285,000.00)
	Total Revenue	\$	9,442,578.12	\$ 9,641,482.68	\$ (198,904.56)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-18 through 09-30-19

EXPENSES	EXPENSES	Total	Budget	Variance
	Wages and Benefits	Year to date		
3000	Salaries	\$ 2,617,817.02	\$ 3,018,581.36	\$ (400,764.34)
3001	FLSA/Regular OT	\$ 323,514.37	\$ 401,704.23	\$ (78,189.86)
3003	Education/Specialty Pay	\$ 57,772.00	\$ 111,630.00	\$ (53,858.00)
3004	Longevity Pay	\$ 158,206.30	\$ 172,841.36	\$ (14,635.06)
3005	Retirement Health Savings	\$ 42,862.43	\$ 81,788.73	\$ (38,926.30)
3006	Reserve Pay	\$ 33,035.00	\$ 45,000.00	\$ (11,965.00)
3007	FICA/Medicare	\$ 236,978.75	\$ 304,199.28	\$ (67,220.53)
3009	Workers Compensation	\$ 143,920.00	\$ 178,609.16	\$ (34,689.16)
3010	Health Insurance	\$ 724,748.18	\$ 787,149.02	\$ (62,400.84)
3011	Administrative Uniforms	\$ 1,549.06	\$ 3,025.00	\$ (1,475.94)
3012	Operations Uniforms	\$ 6,761.50	\$ 10,000.00	\$ (3,238.50)
3013	FRS	\$ 95,791.24	\$ 112,700.58	\$ (16,909.34)
3014	CH175	\$ 729,006.78	\$ 780,556.28	\$ (51,549.50)
3015	General Retirement	\$ 7,749.98	\$ 14,666.74	\$ (6,916.76)
3016	Compensated Expenses	\$ 34,779.24	\$ 34,779.24	\$ -
3017	Commission Honorarium	\$ 13,750.00	\$ 15,000.00	\$ (1,250.00)
3019	Retiree Insurance	\$ 56,660.36	\$ 50,000.00	\$ 6,660.36
	Total Wages and Benefits	\$ 5,284,902.21	\$ 6,122,230.98	\$ (837,328.77)
	Maintenance			
3100	Building Maintenance	\$ 30,032.85	\$ 35,000.00	\$ (4,967.15)
3102	Office Equipment Maintenance	\$ 2,479.47	\$ 5,000.00	\$ (2,520.53)
3103	Vehicle Maintenance	\$ 63,317.49	\$ 75,000.00	\$ (11,682.51)
3104	Communication Equip. Maintenance	\$ 6,992.34	\$ 7,000.00	\$ (7.66)
3105	General Equipment Maintenance	\$ 2,797.42	\$ 4,000.00	\$ (1,202.58)
3106	Rescue/Medical Maintenance	\$ 2,435.27	\$ 6,500.00	\$ (4,064.73)
3107	Firefighting Maintenance	\$ 3,019.20	\$ 5,000.00	\$ (1,980.80)
3108	USAR Maintenance	\$ 4,500.00	\$ 5,000.00	\$ (500.00)
3109	Special Team Maintenance	\$ 578.58	\$ 2,000.00	\$ (1,421.42)
3110	SCBA Maintenance	\$ 2,899.85	\$ 5,000.00	\$ (2,100.15)
3111	Protective Gear Maintenance	\$ 5,957.74	\$ 7,500.00	\$ (1,542.26)
	Total Maintenance	\$ 125,010.21	\$ 157,000.00	\$ (31,989.79)
	Insurance			
3200	General Property/Vehicles	\$ 61,863.98	\$ 64,000.00	\$ (2,136.02)
	Total Insurance	\$ 61,863.98	\$ 64,000.00	\$ (2,136.02)
	Training			
3300	General Training	\$ 19,444.92	\$ 20,000.00	\$ (555.08)
3301	Education Incentive	\$ 19,985.82	\$ 20,000.00	\$ (14.18)
3302	Seminars & Conferances	\$ 18,650.74	\$ 23,000.00	\$ (4,349.26)
3303	Reserve Training	\$ -	\$ -	\$ -
3304	Training Aids & Supplies	\$ 680.93	\$ 1,500.00	\$ (819.07)
	Total Training	\$ 58,762.41	\$ 64,500.00	\$ (5,737.59)
	Office Expenses			
3400	Postage	\$ 1,336.17	\$ 1,300.00	\$ 36.17
3401	Printing	\$ 306.18	\$ 500.00	\$ (193.82)
3402	Advertising	\$ 857.49	\$ 2,000.00	\$ (1,142.51)
3403	Subscriptions	\$ 624.00	\$ 450.00	\$ 174.00
3404	Legislative	\$ -	\$ 500.00	\$ (500.00)
3405	Dues	\$ 5,935.50	\$ 7,500.00	\$ (1,564.50)
	Total Office Expenses	\$ 9,059.34	\$ 12,250.00	\$ (3,190.66)

West Manatee Fire Rescue District

Operating Budget Variance
10-01-18 through 09-30-19

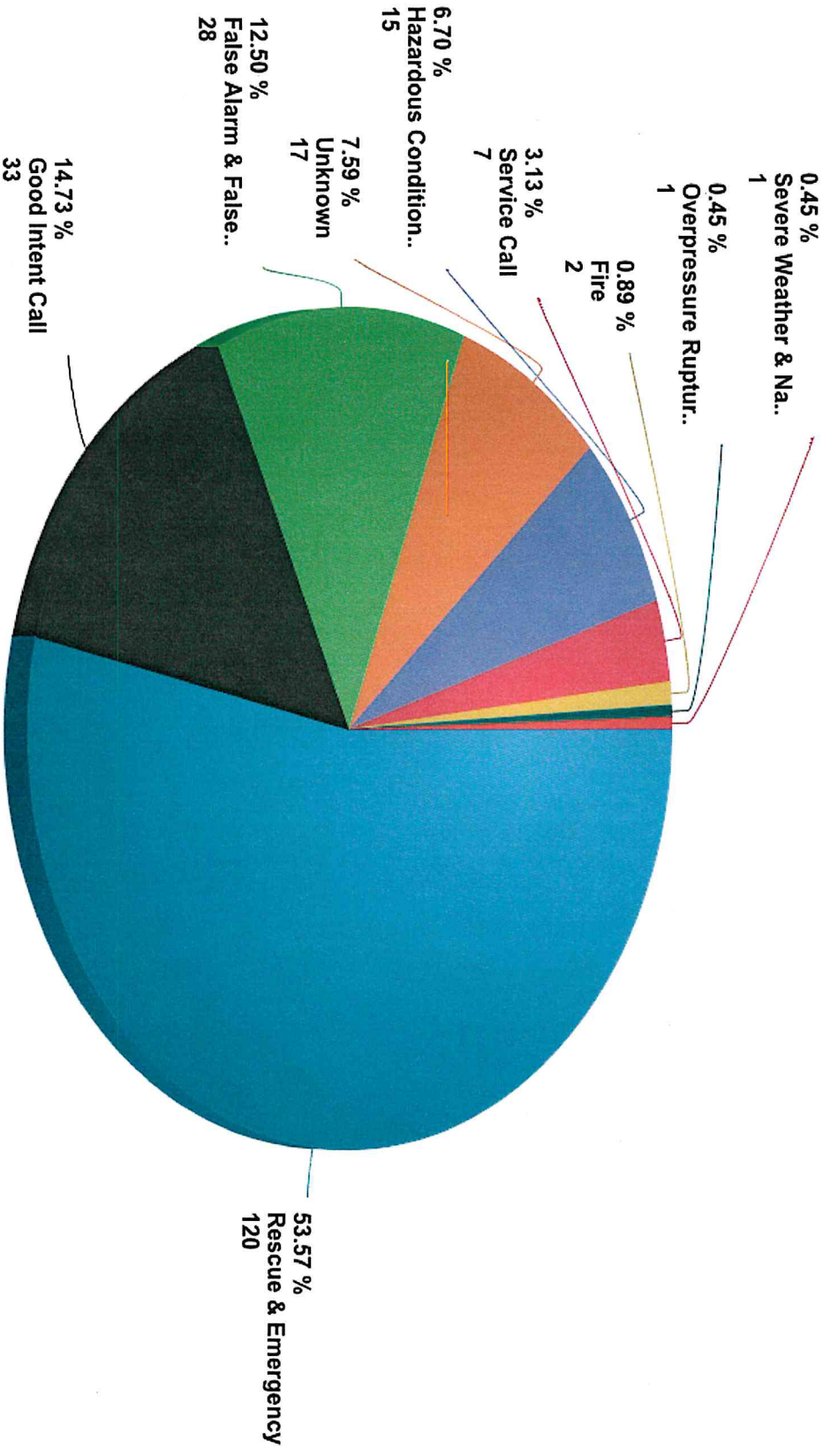
Supplies							
3500	Office Supplies	\$	2,121.23	\$	8,000.00	\$	(5,878.77)
3501	Station Supplies	\$	4,452.85	\$	5,500.00	\$	(1,047.15)
3502	Medical Supplies	\$	19,996.45	\$	31,000.00	\$	(11,003.55)
3503	Small Tools and Minor Equipment	\$	7,576.87	\$	10,000.00	\$	(2,423.13)
3505	Firefighting Supplies	\$	12,957.24	\$	10,000.00	\$	2,957.24
		\$	-				
	Total Supplies	\$	47,104.64	\$	64,500.00	\$	(17,395.36)
Utilities							
3600	Fuel	\$	35,349.71	\$	45,000.00	\$	(9,650.29)
3601	Telephone/Cell/Pagers/Imobile	\$	23,511.83	\$	26,000.00	\$	(2,488.17)
3602	Electric	\$	27,152.96	\$	35,000.00	\$	(7,847.04)
3603	Water/Sewer/Garbage	\$	12,906.49	\$	15,000.00	\$	(2,093.51)
		\$	-				
	Total Utilities	\$	98,920.99	\$	121,000.00	\$	(22,079.01)
Fire Prevention							
3700	Fire Prevention	\$	445.00	\$	2,000.00	\$	(1,555.00)
3701	Education Materials	\$	154.95	\$	5,000.00	\$	(4,845.05)
3702	Codes	\$	3,318.45	\$	3,350.00	\$	(31.55)
3703	Public Education/Open Houses	\$	4,855.98	\$	5,000.00	\$	(144.02)
		\$	-				
	Total Fire Prevention	\$	8,774.38	\$	15,350.00	\$	(6,575.62)
Special Services							
3900	Accounting Services	\$	28,330.00	\$	30,000.00	\$	(1,670.00)
3901	Tax Collector	\$	216,305.17	\$	213,645.36	\$	2,659.81
3902	Legal Services	\$	32,316.17	\$	35,000.00	\$	(2,683.83)
3903	Contract Services	\$	167,135.41	\$	210,000.00	\$	(42,864.59)
3904	EAP	\$	810.00	\$	2,500.00	\$	(1,690.00)
3905	Medical Expenses	\$	24,400.00	\$	25,000.00	\$	(600.00)
		\$	-				
	Total Special Services	\$	469,296.75	\$	516,145.36	\$	(46,848.61)
Miscellaneous							
4100	Miscellaneous	\$	5,598.47	\$	10,975.90	\$	(5,377.43)
4101	Grant Expenditures	\$	-				
4102	Cadet Expenses	\$	-	\$	1,000.00	\$	(1,000.00)
4103	Emergency Management	\$	602.92	\$	5,000.00	\$	(4,397.08)
		\$	-				
	Total Miscellaneous	\$	6,201.39	\$	16,975.90	\$	(10,774.51)
Capital Outlay							
6000	Capital Expenses	\$	493,601.88	\$	775,000.00	\$	(281,398.12)
6301	Impact Expenses			\$	285,000.00		
	Administration Building Replacement Fund			\$	392,159.59		
		\$	-				
	Total Capital Outlay	\$	493,601.88	\$	1,452,159.59	\$	(958,557.71)
Debt Service							
6200	Interest	\$	36,827.08	\$	44,981.93	\$	(8,154.85)
6201	Principal	\$	942,006.59	\$	990,388.92	\$	(48,382.33)
		\$	-				
	Total Debt Service	\$	978,833.67	\$	1,035,370.85	\$	(56,537.18)
Total Expenses							
		\$	7,642,331.85		9,641,482.68	\$	(1,999,150.83)



- Rescue & Emergency Medical Service
- Good Intent Incident
- False Alarm & False Call
- Unknown
- Hazardous Condition (No Fire)
- Service Call
- Fire
- Overpressure Rupture, Explosion, Overheat(no fire)
- Severe Weather & Natural Disaster

Analysis by Incidents Type

08/01/19-08/31/19



Total of Incident Type:
224



West Manatee Fire Rescue District
 Fire & Life Safety Prevention Bureau
 PO Box 14028
 Bradenton, Florida 34280
 Phone: 941-761-1555 – Fax: 941-237-3935
"Excellence through Commitment, Courage and Compassion"

Fire Prevention Report August 2019

Inspections:

Regular	64	Building Plans Review	3
1 st Recall	45	Temporary Use Permit	1
2 nd Recall	8	Hood Suppression	
3 rd Recall	4	Underground Fire Line Reviews	3
> than 3 recalls	5	Electrical Reviews	
Sprinkler Inspection		Fire Alarm Reviews	
Fire Alarm Malfunctions	6	Site Plan Review	3
Pre-Fire Plans	9	Sprinkler	
Hood Inspection		Fireworks Display	
Certificate of Inspection	1		
Consultation/Site	16	Total	10
Total	158		

Plan Reviews:

Public Education:

Evacuation and Extinguisher Training at The Center of AMI	15		
Mc-Ice Creams for Bike Helmet Safety at Palma Sola Elementary	50		
Total	65		
		*Number of AED's in District	22

Fire Investigations: 2

Date	Incident #	Address	Type of Fire
08/14/19	3608659	1615 78 th St Ct NW	111-Building Fire
08/17/19	3608689	635 Dundee Ln Holmes Beach	162-Outside Equipment Fire

West Manatee Fire Rescue
Monthly Training Report

August		Outside Training Attended			
Training Hours:	860.88	Name	Location	Class	Hours
Training Hours:YTD	5885.46	Ben Dillon	MTC	Paramedic School	80
		Tyler MacDonald	MTC	Paramedic School	80
		Rodney Kwiatkowski	NFA	Plans Review	40
Shift Training Hours					
A-Shift	296.68				
B-Shift	312.23				
C-Shift	252				
	860.88				200
A-Shift	Hours	B-Shift	Hours	C-Shift	Hours
BALZER	37.55	APPLE	25.98	ADKINS	27.91
BOWEN	59.15	BAGGETT	32.96	AGRESTA	10.4
BRUNNER	12.64	BERGBOM	31.39	BENSHOFF	34.9
FLORES	40.15	DILLON	24.63	BILL	20.48
FRAZIER	6.99	KIERNAN	6.5	GASKILL	18.98
HAYGOOD	28.47	LAURICELLA	25.07	HOPKINS	33.32
HILL	21.06	PETROSINO	22.89	JOHNSON	18.98
JASINSKI	21.84	POWERS	31.21	KIMBRELL	27.81
LEIGH	5.74	SEDILLO	50.55	LEASE	32.47
LONZO	23.64	TACKETT	23.72	MACDONALD	7.07
O'KELLY	19.73	TAYLOR	19.8	MOORE	13.41
PHILLIPS	19.72	VOLLMER	17.53	STUMP	6.24
	296.68		312.23		252