

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION  
REGULAR MEETING**

*Minutes of October 15, 2019  
Administration Building*

**SPECIAL PRESENTATIONS:** Chairman Bishop stated that each firm will present in order of short list ranking. He stated that he would not be voting tonight, but the other 3 members are here to vote and the 4<sup>th</sup> member will be arriving shortly. There are 3 voting members and there is a quorum. The 4<sup>th</sup> member did arrive prior to the start of presentations. RFQ's for Architectural Services Short List Presentations were completed as follows: Sweet Sparkman Architects, Hall Architects and Fawley Bryant Architecture. After presentations were completed the score sheets were tallied. Chief Rigney stated that Chairman Bishop and Commissioner Robinson did not score. The scorings do not show a clear ranking order. Chairman Bishop stated that he was not sure why Commissioner Robinson didn't vote. Commissioner Robinson stated he wanted to abstain. Commissioner Harris stated he liked the open concept that Hall Architect's presented and ranked them as #1. He is dismayed that our budget isn't what it needs to be and sees that will be a challenge with any of them. Fawley Bryant has been in the community for many years and that is why ranked them as #2. Commissioner Cooper stated it was a difficult process. Hall Architect's were very open about budget and Fawley Bryant similar questions that they can work with us on budget. Commissioner Jennis stated he was impressed with Sweet Sparkman and that they do a lot of government work and have done projects similar to ours. Hall Architect's are out front with talking about the budget right away and the direct approach to solving our problem. Chairman Bishop stated that we have 3 different #1 rankings. After further discussion, Commissioner Cooper switched Hall to #1 and Commissioner Jennis switched Hall to #1. Commissioner Harris stated that it is clear that Fawley Bryant would be #2. Chairman Bishop took a roll call for the rankings. Commissioner Harris: #1 Hall; #2 Fawley Bryant #3 Sweet Sparkman. Commissioner Cooper #1 Hall, #2 Fawley Bryant, #3 Sweet Sparkman. Commissioner Jennis: #1 Hall; #2 Fawley Bryant #3 Sweet Sparkman. The board ranked as follows: #1 Hall Architect's, #2 Fawley Bryant; #3 Sweet Sparkman. Adjournment.

The meeting was called to order at 6:43 p.m. with the following members present: David Bishop, Larry Jennis, Al Robinson; George Harris and Randy Cooper. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Bishop announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

Commissioner Harris motioned to rank Hall Architect's as #1; Fawley Bryant #2; Sweet Sparkman #3; seconded by Commissioner Cooper. Discussion followed. Motion passed 3-0 with Chairman Bishop and Commissioner Robinson abstaining.

**OATH OF OFFICE CHIEF RIGNEY:** Chairman Bishop administered the Fire Chief Oath to Chief Rigney.

**CHANGES TO AGENDA:** None

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:** Commissioner Harris motioned to approve consent agenda as presented; seconded by Commissioner Robinson; motion passed unanimously.

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REGULAR MEETING**

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Administration Building*

**COMMUNICATIONS:** Card of thanks from the Stump Family thanking everyone for all the support.

**CARRIED FROM CONSENT AGENDA:** None

**OLD BUSINESS:**

- A. *New Administration Building:* Battalion Chief Rigney reported that we closed on the lot at the end of September. City of Bradenton Planning Committee will be meeting tomorrow at 2:00 p.m. The next would be to be on agenda in November for City Council.
- B. *Chaplain Honorarium:* Chairman Bishop stated that he brought this to last month's meeting to see if there was any interest to provide an honorarium. Commissioner Jennis motioned to do honorarium same as the board members are receiving; seconded by Commissioner Harris; discussion followed. Commissioner Harris stated that his feeling is that the boards is low and this one is low. Commissioner Robinson stated he thinks that \$100 a year is ample. Commissioner Cooper stated that he doesn't think \$250 is called for. We were elected.

**NEW BUSINESS:**

- A. *Cancer Policy:* Chief Rigney stated that last month we had a workshop concerning this. The policy was sent back to Attorney Donaldson and then also sent to the union for review. Union was fine with it. Chief Rigney stated staff recommends adopting policy 22.27 to allow for Scribner's errors. Commissioner Cooper motioned to adopt policy 22.27; seconded by Commissioner Harris; discussion followed. Commissioner Cooper asked if the employee must remain on District's health plan. Chief Rigney stated yes. Commissioner Robinson asked what our options were. Chairman Bishop stated we are following what legislation passed. Commissioner Harris stated the state has work to do on this. Discussion ended. Motion passed unanimously.

**CHIEF'S REPORT:** Administrative Battalion Chief Johnson stated that the ALS program is going well. E111 went live on October 1<sup>st</sup>. We currently have 8 charge medics and should have 10 in December. Our COPCN has been approved. Fire Marshal Kwiatkowski reported that the open house is November 2<sup>nd</sup> from 11:00 to 2:00. Chief Rigney reported that the Change of Command is this Thursday at 6:00 p.m. He also stated that he would like to have Attorney Maggie Mooney come in next month to discuss general legal counsel as Jim Dye will be retiring. Chief Sousa stated it was five years ago in October the as selected as Chief and a lot has been done in those five years. He stated he feels we have an excellent team in place and just wanted to thank the board.

**OTHER REPORTS:** Administrative Manager Kichar reported that she just completed her Certified District Manager program and gave each board member an updated handbook.

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION  
REGULAR MEETING**

*Minutes of October 15, 2019  
Administration Building*

**COMMISSIONER'S COMMENTS:** Commissioner Harris stated that there are a number of things he agrees with on Commissioner Robinson's comments concerning the building. The timing will probably never be right. We are rolling the dice every year when hurricane season gets here. He stated that he can't say he thinks it is a good time to be building and is unconvinced that we should put a shovel in the ground at this time. Commissioner Robinson said "ditto". Chairman Bishop stated that he wanted to let Commissioner Robinson know that he hears him loud and clear and appreciated his passion. The groups that presented tonight are problem solvers. He stated he thinks it would be a good idea for Commissioner Robinson to serve on the committee for the planning. The process will be to enter into negotiations with the firm and the board would have to ratify before money is spent. The group that we hire is going to help us get the best building for the buck. Commissioner Robinson stated he wanted to emphasize one thing and that is we have a bomb shelter at the end of the island. Commissioner Harris stated he would not be able to attend the Change of Command.

**NEXT MEETING:** Tuesday, November 19, 2019 at 6:00 p.m. at Administration building.

**ADJOURNMENT:** Chairman Bishop adjourned the meeting at 7:32 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

(Seal)

West Manatee Fire Rescue  
 October 31st, 2019  
 Treasurers Report

**CHECKING:**

Beginning Balance	\$442,680.36
Tax Receipts	\$0.00
Deposits	\$16,666.83
Tax Collector Excess Fees	\$53,215.43
Interest Earned on Checking	\$262.65
Interest Earned on Tax Receipts	\$2,673.26
Transfers In	\$1,125,000.00
Trasnfers Out	\$0.00
Expenditures/CD Purchases	-\$1,342,224.31
Ending Balance as of October 31st, 2019	<u>\$298,274.22</u>

**IMPACT FEE FUND:**

Beginning Balance	\$70,180.16
Deposits	\$6,500.00
Expenditures/Service Charges	\$0.00
Interest earned	\$75.93
Ending Balance as of October 31st, 2019	<u>\$76,756.09</u>

**FL CLASS ASSIGNED FUND:**

Beginning Balance	\$2,056,050.09
Deposits/Withdrawals	\$0.00
Interest earned	\$3,681.88
Ending Balance as of October 31st, 2019	<u>\$2,059,731.97</u>

**MONEY MARKET ACCOUNT:**

Beginning Balance	\$64,211.82
Deposits	\$0.00
Transfers In	\$0.00
Trasnfers Out	
Expenditures/Service Charges	\$0.00
Interest earned	\$68.17
Ending Balance as of October 31st, 2019	<u>\$64,279.99</u>

**UNASSIGNED FUND:**

Beginning Balance	\$1,657,331.94
Transfers In	\$692,718.00
Trasnfers Out	-\$1,125,000.00
Interest earned	\$1,791.77
Ending Balance as of September 30th, 2019	<u>\$1,226,841.71</u>

**ASSIGNED FUND:**

Beginning Balance	\$2,436,718.33
Transfers In	\$0.00
Trasnfers Out	-\$692,718.00
Interest earned	\$2,041.29
Ending Balance as of October 31st, 2019	<u>\$1,746,041.62</u>

**FL CLASS IMPACT FUND:**

Beginning Balance	\$54,181.52
Deposits/Withdrawals	\$0.00
Interest earned	\$97.01
Ending Balance as of October 31st, 2019	<u>\$54,278.53</u>

**TOTAL FUNDS AS OF OCTOBER 31ST, 2019** \$3,782,203.80

St 1 Building Loan Payoff Amount 9/30/2019 \$1,256,393.06

<b>General Fixed Assets 2017/2018 Audit</b>	
Land	\$642,669.00
Construction in Process	\$0.00
Buildings & Improvements	\$5,612,770.00
Machinery & Equipment	<u>\$1,541,449.00</u>
<b>TOTAL</b>	<b>\$7,796,888.00</b>

# West Manatee Fire Rescue District

Operating Budget Variance  
10-01-19 through 09-30-20

Income	REVENUES		Total	Budget	Variance
			10/31/2019	9/30/2020	
Accounts	<b>Taxes, Fees, Funds</b>				
2000	Tax Receipts	\$	-	\$ 7,320,794.00	\$ (7,320,794.00)
2003	Miscellaneous	\$	300.00	\$ 1,500.00	\$ (1,200.00)
2005	Inspection Fees	\$	3,327.39	\$ 5,000.00	\$ (1,672.61)
2006	Grants	\$	-	\$ 5,000.00	\$ (5,000.00)
	<b>Total Taxes, Fees, Funds</b>	\$	3,627.39	\$ 7,332,294.00	\$ (7,328,666.61)
Accounts	<b>Interest</b>				
2012	Interest - Checking	\$	7,845.76	\$ 65,000.00	\$ (57,154.24)
	<b>Total Interest</b>	\$	7,845.76	\$ 65,000.00	\$ (57,154.24)
Accounts	<b>Reimbursement</b>				
2019	Retiree Insurance Reimbursement	\$	8,770.84	\$ 50,000.00	\$ (41,229.16)
2020	Insurance Reimbursement	\$	-	\$ -	\$ -
2021	EMS Reimbursement	\$	6,000.00	\$ 36,000.00	\$ (30,000.00)
2022	Supplemental Comp Reimbursement	\$	-	\$ 21,240.00	\$ (21,240.00)
2025	Tax Excess Fee Reimbursement	\$	53,215.43	\$ 42,000.00	\$ 11,215.43
2027	Miscellaneous Reimbursement	\$	-	\$ -	\$ -
2028	FEMA Reimbursement	\$	-	\$ -	\$ -
2034	Sale of Surplus Property	\$	-	\$ 20,000.00	\$ (20,000.00)
5002	Cell Tower Lease	\$	-	\$ 53,827.00	\$ (53,827.00)
	<b>Total Reimbursement</b>	\$	67,986.27	\$ 223,067.00	\$ (155,080.73)
	Budgeted Use of Impact Fees	\$	-	\$ 115,000.00	\$ (115,000.00)
	Budgeted Use of Unassigned Reserves			\$ 1,910,873.00	\$ (1,910,873.00)
	<b>Total Revenue</b>	\$	79,459.42	\$ 9,646,234.00	\$ (9,566,774.58)

# West Manatee Fire Rescue District

Operating Budget Variance  
10-01-19 through 09-30-20

EXPENSES	EXPENSES	Total	Budget	Variance
	<b>Wages and Benefits</b>			
		Year to date		
3000	Salaries	\$ 232,330.33	\$ 3,154,213.52	\$ (2,921,883.19)
3001	FLSA/Overtime	\$ 22,314.44	\$ 400,136.91	\$ (377,822.47)
3003	Education	\$ 1,578.60	\$ 21,360.00	\$ (19,781.40)
3004	Longevity Pay	\$ 5,488.00	\$ 154,222.44	\$ (148,734.44)
3005	Retirement Health Savings	\$ 2,281.12	\$ 86,561.94	\$ (84,280.82)
3006	Reserve Pay	\$ 3,240.00	\$ 45,000.00	\$ (41,760.00)
3007	FICA/Medicare	\$ 19,281.94	\$ 312,679.58	\$ (293,397.64)
3009	Workers Compensation	\$ 37,695.00	\$ 153,026.34	\$ (115,331.34)
3010	Health Insurance	\$ 116,839.86	\$ 850,000.00	\$ (733,160.14)
3011	Administrative Uniforms	\$ 507.94	\$ 3,025.00	\$ (2,517.06)
3012	Operations Uniforms	\$ 1,046.68	\$ 10,000.00	\$ (8,953.32)
3013	FRS	\$ 4,831.83	\$ 67,000.00	\$ (62,168.17)
3014	CH175	\$ 64,858.99	\$ 900,000.00	\$ (835,141.01)
3015	General Retirement	\$ 686.80	\$ 16,685.11	\$ (15,998.31)
3016	Compensated Expenses	\$ -	\$ 15,000.00	\$ (15,000.00)
3017	Commission Honorarium	\$ 1,250.00	\$ 15,000.00	\$ (13,750.00)
3019	Retiree Insurance	\$ 11,710.05	\$ 50,000.00	\$ (38,289.95)
	<b>Total Wages and Benefits</b>	\$ 525,941.58	\$ 6,253,910.84	\$ (5,727,969.26)
	<b>Maintenance</b>			
3100	Building Maintenance	\$ 1,201.80	\$ 25,000.00	\$ (23,798.20)
3102	Office Equipment Maintenance	\$ 223.95	\$ 5,000.00	\$ (4,776.05)
3103	Vehicle Maintenance	\$ 2,408.86	\$ 75,000.00	\$ (72,591.14)
3104	Communication Equip. Maintenance	\$ 376.94	\$ 7,000.00	\$ (6,623.06)
3105	General Equipment Maintenance	\$ -	\$ 4,000.00	\$ (4,000.00)
3106	Rescue/Medical Maintenance	\$ -	\$ 6,500.00	\$ (6,500.00)
3107	Firefighting Maintenance	\$ -	\$ 5,000.00	\$ (5,000.00)
3108	USAR Maintenance	\$ -	\$ 5,000.00	\$ (5,000.00)
3109	Special Team Maintenance	\$ -	\$ 2,000.00	\$ (2,000.00)
3110	SCBA Maintenance	\$ -	\$ 2,000.00	\$ (2,000.00)
3111	Protective Gear Maintenance	\$ 887.24	\$ 7,500.00	\$ (6,612.76)
	<b>Total Maintenance</b>	\$ 5,098.79	\$ 144,000.00	\$ (138,901.21)
	<b>Insurance</b>			
3200	General Property/Vehicles	\$ 14,894.33	\$ 64,000.00	\$ (49,105.67)
	<b>Total Insurance</b>	\$ 14,894.33	\$ 64,000.00	\$ (49,105.67)
	<b>Training</b>			
3300	General Training	\$ 795.00	\$ 20,000.00	\$ (19,205.00)
3301	Education Incentive	\$ 1,266.30	\$ 40,000.00	\$ (38,733.70)
3302	Seminars & Conferances	\$ 1,125.00	\$ 23,000.00	\$ (21,875.00)
3303	Reserve Training	\$ -	\$ -	\$ -
3304	Training Aids & Supplies	\$ -	\$ 1,500.00	\$ (1,500.00)
3305	Commissioner Training & Conferances	\$ -	\$ 2,500.00	\$ (2,500.00)
	<b>Total Training</b>	\$ 3,186.30	\$ 87,000.00	\$ (83,813.70)
	<b>Office Expenses</b>			
3400	Postage	\$ 55.00	\$ 1,300.00	\$ (1,245.00)
3401	Printing	\$ -	\$ 500.00	\$ (500.00)
3402	Advertising	\$ 101.79	\$ 2,000.00	\$ (1,898.21)
3403	Subscriptions	\$ -	\$ 450.00	\$ (450.00)
3404	Legislative	\$ -	\$ 500.00	\$ (500.00)
3405	Dues	\$ 4,400.00	\$ 7,500.00	\$ (3,100.00)
	<b>Total Office Expenses</b>	\$ 4,556.79	\$ 12,250.00	\$ (7,693.21)

# West Manatee Fire Rescue District

Operating Budget Variance  
10-01-19 through 09-30-20

<b>Supplies</b>				
3500	Office Supplies	\$ 467.11	\$ 8,000.00	\$ (7,532.89)
3501	Station Supplies	\$ 435.66	\$ 5,500.00	\$ (5,064.34)
3502	Medical Supplies	\$ 6,409.60	\$ 31,000.00	\$ (24,590.40)
3503	Small Tools and Minor Equipment	\$ 216.07	\$ 10,000.00	\$ (9,783.93)
3505	Firefighting Supplies	\$ -	\$ 10,000.00	\$ (10,000.00)
		\$ -		
	Total Supplies	\$ 7,528.44	\$ 64,500.00	\$ (56,971.56)
<b>Utilities</b>				
3600	Fuel	\$ 3,978.99	\$ 50,000.00	\$ (46,021.01)
3601	Telephone/Cell/Pagers/Imobile	\$ 2,284.04	\$ 26,000.00	\$ (23,715.96)
3602	Electric	\$ 2,414.14	\$ 28,000.00	\$ (25,585.86)
3603	Water/Sewer/Garbage	\$ 1,174.83	\$ 15,000.00	\$ (13,825.17)
	Total Utilities	\$ 9,852.00	\$ 119,000.00	\$ (109,148.00)
<b>Fire Prevention</b>				
3700	Fire Prevention	\$ 655.88	\$ 2,000.00	\$ (1,344.12)
3701	Education Materials	\$ -	\$ 3,000.00	\$ (3,000.00)
3702	Codes	\$ -	\$ 1,800.00	\$ (1,800.00)
3703	Public Education/Open Houses	\$ 81.50	\$ 4,000.00	\$ (3,918.50)
	Total Fire Prevention	\$ 737.38	\$ 10,800.00	\$ (10,062.62)
<b>Special Services</b>				
3900	Accounting Services	\$ 10.00	\$ 32,000.00	\$ (31,990.00)
3901	Tax Collector	\$ -	\$ 219,623.82	\$ (219,623.82)
3902	Legal Services	\$ 4,098.00	\$ 35,000.00	\$ (30,902.00)
3903	Contract Services	\$ 16,101.47	\$ 160,000.00	\$ (143,898.53)
3905	Medical Expenses	\$ -	\$ 35,000.00	\$ (35,000.00)
3906	Rent	\$ 7,000.00	\$ 45,000.00	\$ (38,000.00)
	Total Special Services	\$ 27,209.47	\$ 526,623.82	\$ (499,414.35)
<b>Miscellaneous</b>				
4100	Miscellaneous	\$ 139.07	\$ 10,000.00	\$ (9,860.93)
4101	Grant Expenditures	\$ -	\$ -	
4102	Cadet Expenses	\$ -	\$ 1,000.00	\$ (1,000.00)
4103	Emergency Management	\$ -	\$ 5,000.00	\$ (5,000.00)
	Total Miscellaneous	\$ 139.07	\$ 16,000.00	\$ (15,860.93)
<b>Capital Outlay</b>				
6000	Capital Expenses	\$ 651,695.50	\$ 2,007,000.00	\$ (1,355,304.50)
6301	Impact Expenses	\$ -	\$ 115,000.00	\$ (115,000.00)
	Total Capital Outlay	\$ 651,695.50	\$ 2,122,000.00	\$ (1,470,304.50)
<b>Debt Service</b>				
6200	Interest	\$ -	\$ 29,576.54	\$ (29,576.54)
6201	Principal	\$ -	\$ 196,572.18	\$ (196,572.18)
	Total Debt Service	\$ -	\$ 226,148.72	\$ (226,148.72)
<b>Total Expenses</b>				
		\$ 1,250,839.65	\$ 9,646,234.00	\$ (8,395,394.35)
		\$ (1,171,380.23)		

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	10/1/2019
User-Defined 1	First	Last	Type	First
				Last

Sorted By: Date  
 Include Trx: Reconciled, Unreconciled, Voided

\* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type	Reconciled Origin
			Payment
			Deposit
CASH	SAVINGS ACCOUNT		\$64,279.99
INT000005581	10/31/2019	INT	Reconciliation Adjustment Yes CMADJ00001044
			\$68.17
1 Transaction(s)			
CHECKING	OPERATING ACCOUNT		\$108,621.15
40483	10/1/2019	CHK	Boyd Insurance Yes PMCHK00001398 \$14,894.33
40484	10/1/2019	CHK	FASD Yes PMCHK00001398 \$4,000.00
40485	10/1/2019	CHK	Florida Municipal Insurance Yes PMCHK00001398 \$1,210.00
40486	10/1/2019	CHK	Palma Sola Presbyterian Chur Yes PMCHK00001398 \$3,500.00
40487	10/1/2019	CHK	Preferred Govern Yes PMCHK00001398 \$37,695.00
40488	10/1/2019	CHK	Waste Pro Yes PMCHK00001398 \$109.77
DAJ000005548	10/1/2019	DAJ	Principal Yes CMTRX00002470 \$5,704.13
DAJ000005549	10/1/2019	DAJ	Florida Blue Yes CMTRX00002470 \$64,156.86
40489	10/2/2019	CHK	City of Holmes Beach Yes PMCHK00001399 \$442.49
40490	10/2/2019	CHK	Emergency Medical Services Yes PMCHK00001399 \$1,375.00
40491	10/2/2019	CHK	Lynch Oil Company Yes PMCHK00001399 \$703.38
40492	10/2/2019	CHK	David Nonell Yes PMCHK00001399 \$2,083.33
DD000000000000000019878	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$253.96
DD000000000000000019879	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$200.00
DD000000000000000019880	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$184.70
DD000000000000000019881	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$230.88
DD000000000000000019882	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$378.63
DD000000000000000019883	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$230.88
DD000000000000000019884	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$193.93
DD000000000000000019885	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$212.40
DD000000000000000019886	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$230.88
DD000000000000000019887	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$505.18
DD000000000000000019888	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$230.88
DD000000000000000019889	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$193.93
DD000000000000000019890	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$378.63
DD000000000000000019891	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$193.94
DD000000000000000019892	10/2/2019	CHK	Payroll Check Yes UPRCC00000741 \$470.99
IAJ000005552	10/2/2019	IAJ	Deposits Yes CMTRX00002472 \$1,768.90
DAJ000005550	10/4/2019	DAJ	EFTPS Yes CMTRX00002471 \$743.67
40493	10/8/2019	CHK	Al Fingerprinting & Drug Scr Yes PMCHK00001400 \$30.00
40494	10/8/2019	CHK	At Your Yes PMCHK00001400 \$248.50
40495	10/8/2019	CHK	BoundTree Yes PMCHK00001400 \$359.65
40496	10/8/2019	CHK	Bradenton Herald Yes PMCHK00001400 \$36.27
40497	10/8/2019	CHK	Dye, Harrison Yes PMCHK00001400 \$1,732.50
40498	10/8/2019	CHK	Emergency Medical Services Yes PMCHK00001400 \$100.00
* 40499	10/8/2019	CHK	Fire Brigade Yes PMCHK00001400 \$405.00
40500	10/8/2019	CHK	Force Products Yes PMCHK00001400 \$108.15
40501	10/8/2019	CHK	Gause and Associates, Inc. Yes PMCHK00001400 \$1,695.50
40502	10/8/2019	CHK	Lynch Oil Company Yes PMCHK00001400 \$621.08
40503	10/8/2019	CHK	MCUD Yes PMCHK00001400 \$502.98
40504	10/8/2019	CHK	MTC Lakewood Yes PMCHK00001400 \$46.00
40505	10/8/2019	CHK	Pye Barker Fire Yes PMCHK00001400 \$130.00
40506	10/8/2019	CHK	Sams Club Yes PMCHK00001400 \$374.41
40507	10/8/2019	CHK	Smarsh, Inc. Yes PMCHK00001400 \$180.00
40508	10/8/2019	CHK	TECO Yes PMCHK00001400 \$55.26





Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
DD0000000000000019926	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$950.64
DD0000000000000019927	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$1,742.82
DD0000000000000019928	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$1,608.23
DD0000000000000019929	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$1,169.53
DD0000000000000019930	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$3,196.51
DD0000000000000019931	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$1,816.17
DD0000000000000019932	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$2,156.28
DD0000000000000019933	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$1,867.19
DD0000000000000019934	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$2,133.53
DD0000000000000019935	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$1,777.60
DD0000000000000019936	10/16/2019	CHK	Payroll Check	Yes	UPRCC00000742	\$2,117.46
IAJ000005563	10/16/2019	IAJ	Deposits	Yes	CMTRX00002477	\$10,246.13
DAJ000005555	10/18/2019	DAJ	EFTPS	Yes	CMTRX00002474	\$30,626.24
IAJ000005565	10/22/2019	IAJ	Deposits	Yes	CMTRX00002478	\$865.00
40531	10/23/2019	CHK	Al Fingerprinting & Drug Scr	Yes	PMCHK00001402	\$30.00
40532	10/23/2019	CHK	AFLAC	Yes	PMCHK00001402	\$3,100.62
40533	10/23/2019	CHK	BCBS Of Fl	No	PMCHK00001402	\$63,162.40
40534	10/23/2019	CHK	BoundTree	Yes	PMCHK00001402	\$957.99
40535	10/23/2019	CHK	Bradenton Herald	Yes	PMCHK00001402	\$65.52
40536	10/23/2019	CHK	Brunner	Yes	PMCHK00001402	\$74.85
40537	10/23/2019	CHK	D&D Garage Doors	Yes	PMCHK00001402	\$890.00
40538	10/23/2019	CHK	DMV	No	PMCHK00001402	\$16.00
40539	10/23/2019	CHK	FPELRA	No	PMCHK00001402	\$1,324.00
40540	10/23/2019	CHK	FPL	Yes	PMCHK00001402	\$1,057.59
40541	10/23/2019	CHK	France Lawn Care Inc.	Yes	PMCHK00001402	\$680.00
40542	10/23/2019	CHK	Frontier Communications	Yes	PMCHK00001402	\$150.98
40543	10/23/2019	CHK	LegalShield	Yes	PMCHK00001402	\$51.80
40544	10/23/2019	CHK	Lynch Oil Company	Yes	PMCHK00001402	\$1,445.67
40545	10/23/2019	CHK	Manson Bolves Donaldson	Yes	PMCHK00001402	\$2,137.50
40546	10/23/2019	CHK	MTC Lakewood	No	PMCHK00001402	\$255.00
40547	10/23/2019	CHK	Palma Sola Presbyterian Chur	No	PMCHK00001402	\$3,500.00
40548	10/23/2019	CHK	Principal Dental	Yes	PMCHK00001402	\$5,600.60
40549	10/23/2019	CHK	Pye Barker Fire	Yes	PMCHK00001402	\$133.95
40550	10/23/2019	CHK	Staples	Yes	PMCHK00001402	\$380.65
40551	10/23/2019	CHK	Teleflex	No	PMCHK00001402	\$2,324.49
40552	10/23/2019	CHK	Verizon Ipads-Cells	Yes	PMCHK00001402	\$945.22
XFR000005566	10/23/2019	XFR	Transfer From HEALTH	Yes	CMXFR00000582	\$70,000.00
IAJ000005574	10/28/2019	IAJ	Tax Collector	Yes	CMTRX00002481	\$30,465.14
XFR000005567	10/28/2019	XFR	Transfer From HEALTH	Yes	CMXFR00000583	\$275,000.00
40553	10/30/2019	CHK	Al Fingerprinting & Drug Scr	No	PMCHK00001403	\$30.00
40554	10/30/2019	CHK	BoundTree	No	PMCHK00001403	\$323.02
40555	10/30/2019	CHK	Bright House	No	PMCHK00001403	\$418.95
40556	10/30/2019	CHK	First Bankcard	No	PMCHK00001403	\$5,412.69
40557	10/30/2019	CHK	Force Products	No	PMCHK00001403	\$656.00
40558	10/30/2019	CHK	FPL	No	PMCHK00001403	\$763.24
40559	10/30/2019	CHK	Frontier Communications	No	PMCHK00001403	\$321.96
40560	10/30/2019	CHK	Holmes Beach Hardware	No	PMCHK00001403	\$235.11
40561	10/30/2019	CHK	Kwiatkowski	No	PMCHK00001403	\$164.00
40562	10/30/2019	CHK	Lynch Oil Company	No	PMCHK00001403	\$651.63
40563	10/30/2019	CHK	Manatee County	No	PMCHK00001403	\$376.94
40564	10/30/2019	CHK	Manatee Healthcare System	No	PMCHK00001403	\$105.00
40565	10/30/2019	CHK	Ogletree Deakins	No	PMCHK00001403	\$228.00
40566	10/30/2019	CHK	Salem Trust	No	PMCHK00001403	\$73,778.99
40567	10/30/2019	CHK	Suncoast Professional	No	PMCHK00001403	\$1,108.20
40568	10/30/2019	CHK	The Sign Factory	No	PMCHK00001403	\$31.50
40569	10/30/2019	CHK	Waste Pro	No	PMCHK00001403	\$109.77
40570	10/30/2019	CHK	WMFR Firefighter's Pension F	No	PMCHK00001403	\$100.00
DAJ000005568	10/30/2019	DAJ	EFTPS	No	CMTRX00002479	\$33,880.67
DAJ000005569	10/30/2019	DAJ	ICMA-RC	Yes	CMTRX00002479	\$343.40
DAJ000005570	10/30/2019	DAJ	ICMA-RC	Yes	CMTRX00002479	\$4,760.51
DAJ000005571	10/30/2019	DAJ	ICMA-RC	Yes	CMTRX00002479	\$1,120.26
DAJ000005572	10/30/2019	DAJ	ICMA-RC	Yes	CMTRX00002479	\$1,046.50

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
DAJ000005573	10/30/2019	DAJ FRS	Yes CMTRX00002480 \$5,267.09
DD0000000000000019937	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,968.61
DD0000000000000019938	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,939.60
DD0000000000000019939	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,356.92
DD0000000000000019940	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,781.11
DD0000000000000019941	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,837.89
DD0000000000000019942	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,650.30
DD0000000000000019943	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,509.55
DD0000000000000019944	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,688.94
DD0000000000000019945	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,451.88
DD0000000000000019946	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,338.50
DD0000000000000019947	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,183.88
DD0000000000000019948	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,561.05
DD0000000000000019949	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,396.45
DD0000000000000019950	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,121.33
DD0000000000000019951	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,130.86
DD0000000000000019952	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,778.40
DD0000000000000019953	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,977.23
DD0000000000000019954	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,257.95
DD0000000000000019955	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$3,030.04
DD0000000000000019956	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,462.78
DD0000000000000019957	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,234.06
DD0000000000000019958	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,825.25
DD0000000000000019959	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,228.83
DD0000000000000019960	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,688.33
DD0000000000000019961	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,950.16
DD0000000000000019962	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,448.23
DD0000000000000019963	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,768.85
DD0000000000000019964	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,634.25
DD0000000000000019965	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,462.12
DD0000000000000019966	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,889.48
DD0000000000000019967	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,191.43
DD0000000000000019968	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,391.61
DD0000000000000019969	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,194.20
DD0000000000000019970	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,230.25
DD0000000000000019971	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,412.60
DD0000000000000019972	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,608.23
DD0000000000000019973	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,500.42
DD0000000000000019974	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$3,387.17
DD0000000000000019975	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,423.04
DD0000000000000019976	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$4,916.28
DD0000000000000019977	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$2,399.15
DD0000000000000019978	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,767.88
DD0000000000000019979	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,440.52
DD0000000000000019980	10/30/2019	CHK Payroll Check	Yes UPRCC00000743 \$1,752.34
IAJ000005576	10/31/2019	IAJ Deposits	Yes CMTRX00002482 \$786.80
IAJ000005577	10/31/2019	IAJ Deposits	Yes CMTRX00002483 \$25,750.29
INT000005580	10/31/2019	INT Reconciliation Adjustment	Yes CMADJ00001043 \$262.65

217 Transaction(s)

FLCLASS ASSIGN	FL CLASS ASSIGNED ACCOUNT		\$2,059,731.97
INT000005579	10/31/2019 INT Reconciliation Adjustment	Yes	CMADJ00001042 \$3,681.88

1 Transaction(s)

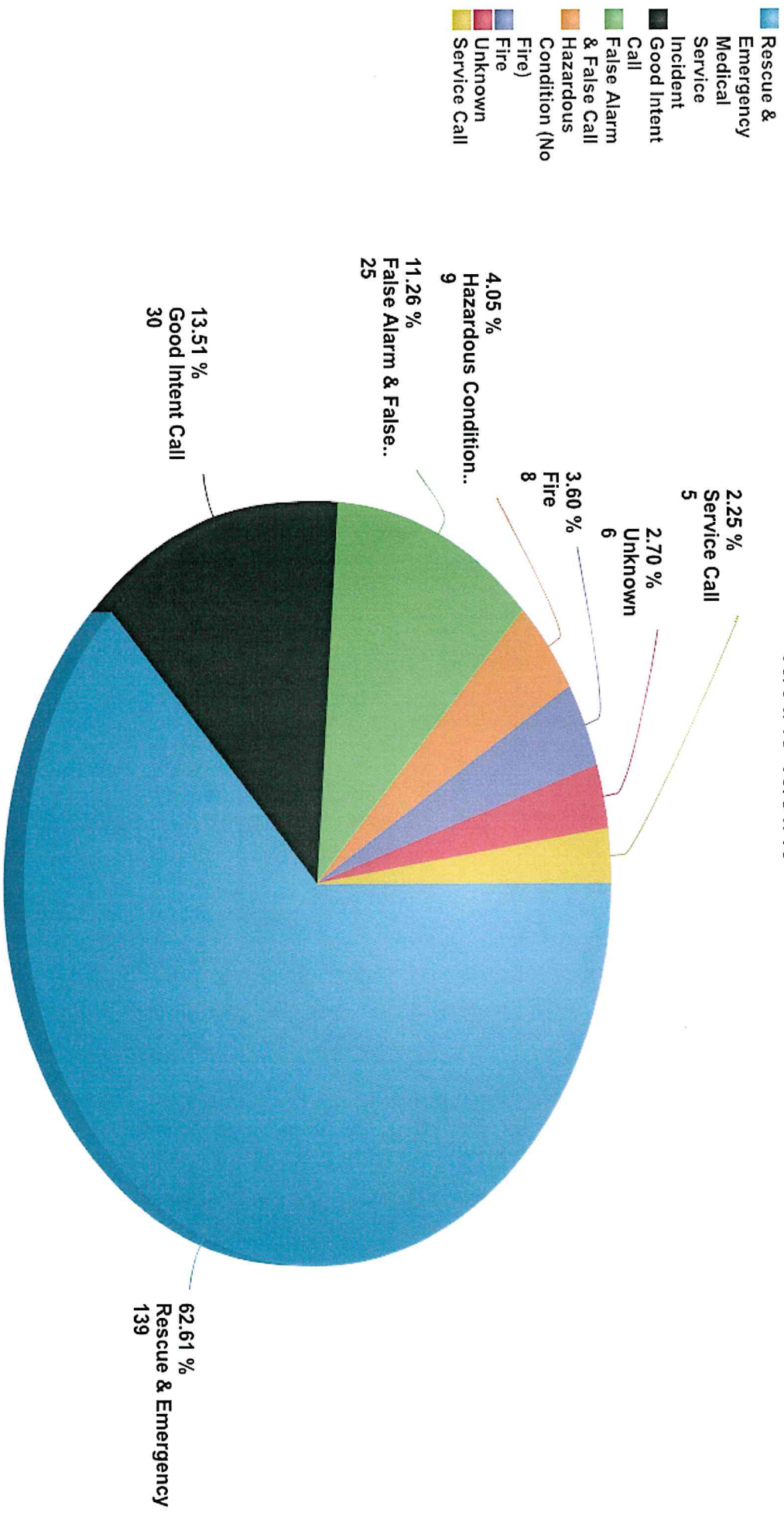
FLCLASS IMPACT	FL CLASS IMPACT FUND		\$54,278.53
INT000005578	10/31/2019 INT Reconciliation Adjustment	Yes	CMADJ00001041 \$97.01

1 Transaction(s)

HEALTH	UNASSIGNED FUND BALANCE		\$1,226,841.71
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Checkbook ID	Description	User-Defined 1	Current Balance				
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit	
XFR000005554	10/9/2019	XFR	Transfer From TRAINING	Yes	CMXFR00000580		\$692,718.00
XFR000005560	10/15/2019	XFR	Transfer To CHECKING	Yes	CMXFR00000581	\$780,000.00	
XFR000005566	10/23/2019	XFR	Transfer To CHECKING	Yes	CMXFR00000582	\$70,000.00	
XFR000005567	10/28/2019	XFR	Transfer To CHECKING	Yes	CMXFR00000583	\$275,000.00	
INT000005584	10/31/2019	INT	Reconciliation Adjustment	Yes	CMADJ00001047		\$1,791.77
5 Transaction(s)							
IMPACT	IMPACT FUND					\$76,756.09	
IAJ000005551	10/2/2019	IAJ	Impact Fees	Yes	CMTRX00002472		\$500.00
IAJ000005562	10/16/2019	IAJ	Impact Fees	Yes	CMTRX00002477		\$500.00
IAJ000005564	10/22/2019	IAJ	Impact Fees	Yes	CMTRX00002478		\$2,000.00
IAJ000005575	10/31/2019	IAJ	Impact Fees	Yes	CMTRX00002482		\$3,500.00
INT000005582	10/31/2019	INT	Reconciliation Adjustment	Yes	CMADJ00001045		\$75.93
5 Transaction(s)							
TRAINING	ASSIGNED FUND BALANCE					\$1,746,041.62	
XFR000005554	10/9/2019	XFR	Transfer To HEALTH	Yes	CMXFR00000580	\$692,718.00	
INT000005583	10/31/2019	INT	Reconciliation Adjustment	Yes	CMADJ00001046		\$2,041.29
2 Transaction(s)							
232 Total Transaction(s)							

## Analysis by Incident Type 10/01/19-10/31/19



- Rescue & Emergency
- Medical Service Incident
- Good Intent Call
- False Alarm & False Call
- Hazardous Condition (No Fire)
- Fire
- Unknown Service Call

Total of Incident Type:  
222



**West Manatee Fire Rescue District**  
 Fire & Life Safety Prevention Bureau  
 PO Box 14028  
 Bradenton, Florida 34280  
 Phone: 941-761-1555 – Fax: 941-237-3935  
*"Excellence through Commitment, Courage and Compassion"*

## Fire Prevention Report October 2019

### Inspections:

Inspections:		Plan Reviews:	
Regular	46	Building Plans Review	8
1 <sup>st</sup> Recall	17	Temporary Use Permit	
2 <sup>nd</sup> Recall	6	Hood Suppression	1
3 <sup>rd</sup> Recall	4	Underground Fire Line Reviews	
> than 3 recalls	5	Electrical Reviews	
Sprinkler Inspection		Fire Alarm Reviews	2
Fire Alarm Malfunctions	8	Site Plan Review	6
Pre-Fire Plans	6	Sprinkler	
Hood Inspection		Fireworks Display	
Certificate of Inspection			
Consultation/Site	16	<b>Total</b>	<b>17</b>
<b>Total</b>	<b>108</b>		

### Public Education:

Palma Sola Elementary	623		
Stewart Elementary	465		
Anna Maria Elementary	220		
Brookdale Senior Living	30		
<b>Daycare students in our District</b>	<b>425</b>		
<b>Total</b>	<b>1763</b>	Number of AED's in District	22

### Fire Investigations:

Date	Incident #	Address	Type of Fire
10/3/19	3609042	41 <sup>st</sup> Street W	151-Outside Rubbish Fire
10/13/19	3609114	807 35 <sup>th</sup> St W	151- Outside Rubbish Fire
10/14/19	3609120	5816 1 <sup>st</sup> Ave Dr W	111-Building Fire
10/16/19	3609135	4110 127 <sup>th</sup> St W	111-Building Fire
10/16/19	3609140	6311 1 <sup>st</sup> Ave W	111-Building Fire
10/16/19	3609133	7215 1 <sup>st</sup> St W	151- Outside Rubbish Fire
10/25/19	3609202	8600 Cortez Rd	131- Passenger Vehicle Fire
10/28/19	3609224	3208 14 <sup>th</sup> Av W	111-Building Fire Mutual Aid

**West Manatee Fire Rescue  
Monthly Training Report**

October		Outside Training Attended			
Training Hours:	886.18	Name	Location	Class	Hours
Training Hours:YTD	7460.14	Ben Dillon	MTC	Paramedic School	80.00
		Tyler MacDonald	MTC	Paramedic School	80.00
<b>Shift Training Hours</b>					
A-Shift	251.01				
B-Shift	306.00				
C-Shift	169.17				
	<b>726.18</b>				<b>160.00</b>
<b>A-Shift</b>	<b>Hours</b>	<b>B-Shift</b>	<b>Hours</b>	<b>C-Shift</b>	<b>Hours</b>
BOWEN	34.64	APPLE	18.30	AGRESTA	39.65
BRUNNER	15.64	BAGGETT	26.81	BALZER	20.89
FLORES	37.64	BERGBOM	29.81	BENSHOFF	11.28
FRAZIER	23.63	DILLON	36.06	BILL	11.05
HAYGOOD	28.64	KIERNAN	7.00	GASKILL	18.97
HILL	22.63	LAURICELLA	22.14	HOPKINS	3.96
JASINSKI	19.80	PETROSINO	34.30	KIMBRELL	21.56
LEIGH	24.13	POWERS	31.14	LEASE	14.06
LONZO	10.99	SEDILLO	36.38	MACDONALD	2.82
O'KELLY	18.21	TACKETT	35.30	MOORE	6.00
PHILIPS	15.06	TAYLOR	14.80	REESE	9.70
		VOLLMER	13.96	STUMP	9.23
	<b>251.01</b>		<b>306.00</b>		<b>169.17</b>



# West Manatee Fire & Rescue District

## *Memorandum*

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Date: October 30, 2019

To: West Manatee Fire & Rescue Board of Commissioners

From: Ben Rigney, Fire Chief

Subject: Consent Agenda – Cooperative Equipment Loan Agreement

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### **Executive Summary**

The Cooperative Equipment Loan Agreement is between the Florida Forest Service (FFS) and West Manatee Fire & Rescue District (WMFRD). This agreement allows WMFRD to continue borrowing Brush Truck 125, which has been utilized as our high-water rescue vehicle at Station 2. WMFRD received this vehicle from FFS in 2016 and have continued to meet the requirements set forth within this agreement.

This is a procedural agreement and staff does not foresee any changes from current operations.

### **Recommendation**

Staff recommends approval of the Cooperative Equipment Loan Agreement between the Florida Forest Service and West Manatee Fire & Rescue District.





Florida Department of Agriculture and Consumer Services  
Florida Forest Service

NICOLE "NIKKI" FRIED  
COMMISSIONER

**COOPERATIVE EQUIPMENT LOAN AGREEMENT**

This Cooperative Equipment Loan Agreement (the "Agreement") by and between

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**West Manatee Fire Rescue**

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**Cooperator**

**PO Box 14028, Bradenton, FL 34280**

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**Cooperator's Address**

hereinafter referred to as the COOPERATOR, and the State of Florida, Department of Agriculture and Consumer Services, Florida Forest Service, hereinafter referred to as the SERVICE,

WITNESSETH:

WHEREAS, The control of timber, grass, wildland fires in, and adjacent to, suburban areas is essential to an effective forest fire control program; and

WHEREAS, The COOPERATOR is actively engaged in the prevention and suppression of all fires in, and adjacent to, suburban areas; and

WHEREAS, The COOPERATOR can more adequately carry out this function if additional equipment is available; and

WHEREAS, The SERVICE, from time to time, has a limited number of units of fire fighting equipment that can be made available to other agencies involved in fire control work as authorized by Florida Statutes, the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 483), and the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. 2101); and

WHEREAS, it has been determined to be advantageous to the SERVICE in the proper discharge of its responsibilities as described and set forth in Chapter 590, Florida Statutes, to make certain equipment available to the COOPERATOR:

NOW, THEREFORE, The parties to this Agreement do hereby agree as follows:

A. The SERVICE Agrees:

- (1) To make available the equipment described on the attached equipment schedule (the "Equipment") while retaining title and/or accountability, according to the terms set forth in this Agreement.

- (2) That the title to all accessories, tools, equipment, sirens, etc., which are added to the Equipment by the COOPERATOR will remain with the COOPERATOR and the COOPERATOR may remove same, prior to returning the Equipment to the SERVICE, provided that COOPERATOR shall repair any damage caused by such removal.

B. The COOPERATOR Shall:

- (1) Maintain insurance of the types and in the amounts required by the SERVICE for the Equipment and shall provide proof of such insurance upon request of a representative of the SERVICE.
- (2) Make the Equipment available for inspection upon request of a representative of the SERVICE.
- (3) Return the Equipment to the SERVICE upon termination of this Agreement.
- (4) Be responsible for State or local vehicle safety inspection requirements.
- (5) Maintain the Equipment to reasonable standards of mechanical condition and appearance acceptable to the service.
- (6) Return the Equipment to a mutually agreeable location when COOPERATOR is no longer in need of the Equipment.
- (7) Furnish any additional items needed to prepare the Equipment for structural fire service, such as hose, nozzles, pike poles, etc.
- (8) Answer calls utilizing the Equipment anywhere in the home county upon request of the SERVICE, local conditions permitting.
- (9) To the extent permitted by Florida law, indemnify and hold the Department of Agriculture and Consumer Services and the SERVICE harmless from any and all claims, causes of action or damages whatsoever arising from or in connection with this Agreement or COOPERATOR'S use of the Equipment.

C. It is MUTUALLY Agreed:

- (1) The SERVICE license plates will continue to be used on the Equipment.
- (2) The Equipment will be marked in a manner that will indicate the cooperation between the COOPERATOR and the SERVICE.
- (3) The Equipment will be stored at the fire department and will be used only for fire related activities.
- (4) The Equipment will be modified only as approved by a representative of the SERVICE.
- (5) Personal use of the Equipment is prohibited, violates the law and this Agreement, and subjects violators to penalties and to immediate Equipment recall.

(6) Both parties will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352, 42 U.S.C. 2000d) and, in accordance with Title VI of that Act, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this Agreement.

D. This Agreement will be effective from the date of execution by the Director, Florida Forest Service, Department of Agriculture and Consumer Services, and will continue in force from year to year unless terminated by either party by thirty (30) days written notice to the other, provided, however, that all of the provisions herein are complied with.

IN WITNESS WHEREOF, The parties by and through their duly qualified and acting officials have hereunto set their hands.

_____	BY: _____
WITNESS	COOPERATOR
_____	_____
WITNESS	OFFICIAL TITLE

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STATE OF FLORIDA DEPARTMENT OF  
AGRICULTURE AND CONSUMER SERVICES  
FLORIDA FOREST SERVICE

_____	BY: _____	_____
WITNESS	DIRECTOR	DATE
_____		
WITNESS		

