

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of October 17, 2023
Administration Building*

The meeting was called to order at 6:00 p.m. with the following members present: Robert Bennett, Larry Jennis, David Bishop, Derrick Warner, and Billy Burke. The Pledge of Allegiance was followed by a moment of silence and the oath.

Commissioner Jennis motioned to approve the excused absence of Commissioner Warner from the September 12, 2023, Commission Meeting; Seconded by Commissioner Burke. Motion passed unanimously.

1st PUBLIC HEARING ORDINANCE #2024-01 FIRE PREVENTION CODE: Administrative Assistant (AA) Wright verified that public notice was advertised in The Bradenton Herald on October 8, 2023, and read the ordinance summary. An Ordinance for the West Manatee Fire & Rescue District adopting a Fire Prevention Code for the West Manatee Fire & Rescue District; Establishing the Bureau of Fire Prevention, Inspection and Investigation; Establishing rules and regulations for Fire Prevention and Safety; Providing for penalty for repealing all Ordinances in conflict; Including Ordinance 2020-06; Providing for severability; and providing for an effective date. Fire Marshal Kwiatkowski summarized the updates made to the code. Chairman Bennett opened the public hearing for public comments; there were none. Commissioner Warner motioned to close the public hearing; seconded by Commissioner Jennis. There was no Board discussion. Chairman Bennett adjourned the public hearing.

CHANGES TO AGENDA: Chief Rigney requested that the Battalion Chief Vehicle be added to new business. Chairman Bennett approved this addition.

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Bishop requested that the CS&L Audit Engagement Letter be pulled from the Consent Agenda vote. Chairman Bennett approved. Commissioner Bishop motioned to approve the Consent Agenda with the CS&L Audit Engagement Letter omitted; seconded by Commissioner Burke; motion passed unanimously.

COMMUNICATIONS: AA Wright stated that thank you cards have been received from the Hodges' Family as well as Mission BBQs Community Ambassador. AA Wright then read the card from the Hodges thanking Prevention and the A-Shift crew for visiting their son's birthday party.

CARRIED FROM CONSENT AGENDA: Commissioner Bishop explained that he completed design work for CS&L in the past two years so he would like to abstain from voting on the Audit Engagement Letter. Commissioner Jennis motioned to approve the CS&L Audit Engagement Letter; Seconded by Commissioner Burke. Motion passed 4-0 with Commissioner Bishop abstaining.

OLD BUSINESS:

- A. Total Patient Care: Chief Rigney stated there is no update at this time. Chairman Bennett requested this be removed from old business at this time.
- B. Vacation Rental Identification: Fire Marshal (FM) Kwiatkowski stated that he has a meeting with both Granicus and Manatee County GIS on Friday to speak about the County's support and implementation of the software. FM Kwiatkowski then spoke on vacation rental inspections, which began on October 9th. He stated customers have been successful in scheduling themselves and most are passing, while others are becoming compliant after minor infractions.

NEW BUSINESS:

- A. Battalion Chief Vehicle: Chief Rigney explained that Battalion Chief (BC) Brunner was in a motor vehicle accident in which the vehicle is expected to be totaled. Chief Rigney reassured the Board that the accident was not BC Brunner's fault, and he was not injured. Staff requested approval, with the assistance of Chairman Bennett, to purchase a new Battalion Vehicle not to exceed \$80,000. Commissioner Bishop asked if this will be a part of a budget amendment in the future to which Chief Rigney said yes.

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Commissioner Jennis confirmed with Chief Rigney that there will be an insurance payout and inquired what kind of vehicle Staff is envisioning. Chief Rigney stated that after talks with the Battalion Chiefs, Staff is looking at GMC 2500s to match the new rescue vehicle and be able to tow B136. Chairman Bennett also added that a GMC 2500 will promote a clean cab. Commissioner Bishop motioned to approve the purchase of a new Battalion Vehicle not to exceed \$80,000; seconded by Commissioner Burke; motion passed unanimously.

CHIEF'S REPORT: Chief Rigney informed the Board that he will be attending his final EFO class at the end of October. FM Kwiatkowski reminded the Board of the Open House on November 4th. FM Kwiatkowski stated he will be presenting in Gainesville in November at the Florida Fire Prevention Conference.

OTHER REPORTS: None

COMMISSIONER'S COMMENTS: Chairmen Bennett thanked Staff for all their hard work.

NEXT MEETING: Tuesday, November 21, 2023, at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Bennett adjourned the meeting at 6:15 p.m.

Chairman Bennett reopened the meeting to change the date of the next meeting from November 21, 2023 to November 14, 2023. AA Wright verified that she will advertise this update.

NEXT MEETING (UPDATED): Tuesday, November 14, 2023, at 6:00 p.m. at Administration building.

ADJOURNMENT (UPDATED): Chairman Bennett adjourned the meeting at 6:17 p.m.


Chairman


Secretary

