

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of August 20, 2019
Administration Building*

The meeting was called to order at 6:00 p.m. with the following members present: David Bishop, Randy Cooper, Larry Jennis and Al Robinson and George Harris. The Pledge of Allegiance was followed by a moment of silence and the oath. Chairman Bishop announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

SPECIAL PRESENTATIONS: Oath of Office was completed by new hire Firefighter/Paramedic Lisa Sedillo and Chaplain Dave Furst. Promotion to 2nd Class Firefighter for Andrew Powers and Jerrod Apple. Phoenix Awards presented to: Jerrod Apple, Adam Baggett, John Balzer, Chad Brunner, Jay Johnson, Tyler MacDonald, Mike Petrosino, Andrew Powers and Darren Vollmer.

PUBLIC HEARING for 2018-2019 Budget Amendment Resolution 2019-04: Chairman Bishop called the Public Hearing to order. Administrative Manager Kichar verified that the public notice was advertised in the Bradenton Herald. She stated that this amendment is for the current 2018-2019 year as we are required to bring the audited balances forward. Also, with the sale of the administration building, we needed to amend budget to reflect the sale along with the expense of the payoff. There were also some other minor changes. With the sale of the building we were able to eliminate the use of the \$480,000 of reserves that had been budgeted for. Also, \$295,000 was added to capital expenses for the purchase of the land for the new administration building and the use of \$285,000 of Impact Fees for the Station 2 land lease purchase. Chairman Bishop opened the Public Hearing for public comment. There were no public comments. Commissioner Cooper motioned to adopt Resolution 2019-04 as presented; seconded by Commissioner Harris. Discussion followed. Commissioner Cooper stated that this was a unique situation with the extra revenue that was generated from the sale of the administration building and the purchase of 2 properties. It is very well organized and a good solid budget. Discussion ended. Motion passed unanimously.

PUBLIC HEARING for 1st Reading 2019-2020 Budget: Chairman Bishop called the Public Hearing to order. Administrative Manager Kichar verified that the public notice was advertised in the Bradenton Herald. Battalion Chief Rigney stated that it hasn't changed much from the April workshop. Our major purchases are the administration building and fire engine. Would like to review more of the goals. The goals for this next year are to purchase the new engine for the island; the transition from one Chief to the next; ALS at all 3 stations by the end of next fiscal year; Fire Prevention improving the process for plans reviews and the focus on finalizing the administrative policies. Chairman Bishop opened the Public Hearing for public comment. There were no public comments. Commissioner Cooper stated that it is a very lean budget, very smart and efficient budget. Commissioner Harris wanted to thank staff for the hard work that was done as it shows. Chairman Bishop adjourned the Public Hearing.

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Harris motioned to approve consent agenda as presented; seconded by Commissioner Jennis; motion passed unanimously.

COMMUNICATIONS: A note of thanks to Lt. Tackett, FF Petrosino and FF Kurtz for allowing their organization called Bradenton Puppy Raisers and Pups to come tour the station and let the pups get familiar with the sounds.

CARRIED FROM CONSENT AGENDA: None

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OLD BUSINESS:

- A. *New Administration Building:* B.C. Rigney stated we are still in the due diligence period. Chief Sousa and B.C. Rigney attended the board meeting at Hidden Lakes Condo concerning the easement and they approved for us to hook up to their system. Waiting on the survey and then land use change. Rigney stated we have put out for an RFQ for architects to design the new administration building. Would like to have a board member to be on committee. Chairman Bishop stated he is ok with doing it. He stated that he knows most of the firms that would probably submit, in the past it has not been a problem for the board and wouldn't have a conflict and if so would exclude himself. Commissioner Cooper asked what is expected. Chief Sousa stated that the closing date is September 11th and on September 12th the committee would meet at a publicly noticed meeting to open and score them. A short list would be created and at the October meeting the board would then score the short list and select. Commissioner Robinson stated that he believes Chairman Bishop should be on the committee. Commissioner Harris stated the Chair should assign himself. Commissioner Cooper stated he would be willing to be an alternate if needed. Chairman Bishop appointed himself and Commissioner Cooper as an alternate if there was any conflict.

NEW BUSINESS: None

CHIEF'S REPORT: Chief Sousa stated he has had discussions with other Chief's about the vagueness in the new cancer bill. Would like to propose to put on agenda for next month to discuss. FMIT has done some webinars on it. Chairman Bishop suggested we do a workshop next month at 5:30. Commissioner Cooper asked for some summary information prior to workshop and Commissioner Jennis asked for the text of the bill to be sent out as well. B.C. Rigney stated that the Changing of Command will be on October 17th at Station 1 at 6:00 p.m.; He also reported that he is getting 3 bids for architect/engineer for the Station 3 remodel; Open house will be on October 26th at Station 1.

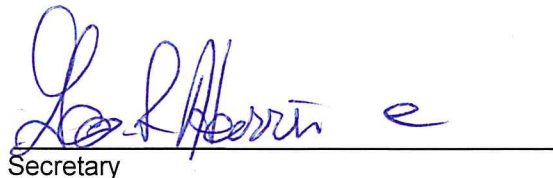
COMMISSIONER'S COMMENTS: Commissioner Robinson reported that he went to the Barrier Island Elected Officials meeting today. Not much was going on. There was discussion about the Pier project, and they expect the restaurant to be open in the spring. There was no discussion about the Cortez Bridge.

NEXT MEETING: Tuesday, September 10, 2019 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Bishop adjourned the meeting at 6:52 p.m.




Chairman


Secretary