

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of January 19, 2021
Administration Building and via Zoom*

The meeting was called to order at 6:06 p.m. with the following members present: Larry Jennis, Robert Bennett and Al Robinson. George Harris via Zoom. David Bishop was absent. The Pledge of Allegiance was followed by a moment of silence for the 96 firefighter's who lost their lives in 2020 and the oath.

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Robinson motioned to approve consent agenda as presented; seconded by Commissioner Bennett; motion passed unanimously.

COMMUNICATIONS: None

CARRIED FROM CONSENT AGENDA: None

OLD BUSINESS:

A. *Administration Building:* Chief Rigney reported that the foundation has been poured; exterior walls are up and core slab for each level. The substantial completion date has been pushed up to end of April. Chairman Jennis stated he is impressed with the quality of work.

NEW BUSINESS:

A. *Committee Appointments:* Chairman Jennis confirmed following appointments: Manatee County Fire Chief's Association – Commissioner Bennett and alternate Chairman Jennis. Barrier Island Elected Officials – Commissioner Robinson. Awards/Appreciation – Commissioner Bishop. Safety Committee – Commissioner Harris. Activities – Commissioner Bishop.

B. *Commissioner Physicals:* Commissioner Harris commented on the worthiness of having the physicals done. He stated that retired Chief Sousa had advised him he could have through the department as well and District would pay for it. Chief Rigney advised Commissioner Harris that this should be something brought to the board. Commissioner Harris stated that the ultrasounds that are done catch things early and strongly recommends having done. Commissioner Bennett stated that the department he recently retired from just started doing these and he would like to at least have access to it. Commissioner Jennis stated that this is a benefit we didn't previously have. Commissioner Harris motioned to provide the benefit for any commissioner to avail themselves to any physical through the District's current vendor starting fiscal year 2022; seconded by Commissioner Bennett; motion passed unanimously.

C. *Bank Resolutions:* Chairman Jennis stated this is to update the signers with Hancock Bank. Commissioner Robinson motioned to approve Hancock Bank resolutions removing Randal Cooper and adding Robert Bennett; seconded by Commissioner Harris; motion passed unanimously.

D. *Administrative Policies:* Administrative Manager Kichar stated that the revision of the Administrative Policies & Procedures was part of the Strategic Plan. Staff has worked on these revisions which consist of job descriptions, compliance with Florida Statute regarding purchasing and contracting procedures. Also, the Administrative Battalion Chief's title only has been updated to Deputy Chief of Operations. Legal has reviewed and made recommendations. Commissioner Robinson motioned to approve the revised West Manatee Fire & Rescue Administrative Policies & Procedures with Scrivener's errors; seconded by Commissioner Bennett; motion passed unanimously.

CHIEF'S REPORT: Chief Rigney stated he wanted to congratulate Deputy Chief Johnson and stated there is no monetary change or job description change but makes it more in line with what he does and with the rest of the county. He also reported that there was a yacht fire yesterday. The crews did a great job and kept diesel from getting in waterway. They did a fantastic job and he stated he was very proud of them. DC Johnson stated that

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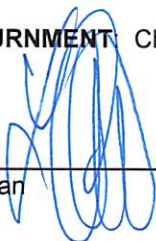
over the last couple of months the command staff have been working on how to assist a person who just had something happen such as a fire. They have been working with Fire Prevention to find out who to contact. DC Johnson stated he received a call yesterday from a resident who recently had a fire. He expressed gratitude to Capt. MacDonald who assisted him to find resources for finding a place to stay. He was so thankful for that. DC Johnson stated he was so proud of the shift and Capt. MacDonald for this.

COMMISSIONER'S COMMENTS: Commissioner Bennett stated that it is great to hear that the external customer service is top notch and that is what we strive for; great job. Commissioner Harris stated he concurs with those thoughts as well. Chairman Jennis stated he was really impressed with the way the fire at the marina was handled, outstanding skill and professionalism by our people as well.

NEXT MEETING: Tuesday, February 16, 2021 at 6:00 p.m. at Administration building.

ADJOURNMENT: Chairman Jennis adjourned the meeting at 6:32 p.m.

Chairman



Secretary



(Seal)

